

## CEPP Meeting Minutes

10.14.2020

Zoom Conference 4-5 pm.

Attendees: Andrew Bozio, Sean Heaney, Jina Mao, Feryaz Ocakli, Michael Orr, Sophia Paulino Adames, Peter von Allmen, Leigh Wilton, Mahesh Shankar.

Scribe: Leigh Wilton

The meeting began at 4:01.

Approved the previous meeting's minutes

- 1) The committee discussed placement of the CEPP statement that would be permanently attached to the Fall 2020 Student Ratings reports to provide context for future readers.
  - a. It is not possible to place the statement at the top of the results forms; committee discussed other options:
    1. Email faculty (from Joe S.'s office) with the statement, ask them to include it in the files
    2. Put the statement in the email that is sent to faculty
    3. Include a link on the CEPP webpage with a permanent link
      - o Decided #1 & #3
- 2) The committee discussed CEPP code of conduct regarding expectations of confidentiality and the sharing of information about committee business.
  - a. Shared understanding of operating norms (esp. w/r/t confidentiality) is recommended from CIGU
  - b. A list of things to consider was discussed, will be emailed to the committee
  - c. Topic will lay over for a week
- 3) The committee discussed Spring 2021 Student Ratings and Feedback.
  - a. Discussed recommendations from previous reports
  - b. Discussed timelines, options for revising qSET & long forms
  - c. Broader decisions regarding faculty evaluations must be voted on by faculty
  - d. Discussed involving CAFR, chairs/program directors in reviewing evaluations

The meeting ended at 5:01