

Classics Department Fall Retreat: Monday, September 3<sup>rd</sup>, 2012  
10.00am-2.00pm Test Kitchen, Murray-Aikens Dining Hall

- 10.00-11.00 Housekeeping
- Minutes; agendas; website
  - Curriculum
    - final fall schedule & enrollments
    - student projects & research
    - goals for student learning in language & civilization courses
    - building in Parilia & Academic Festival
  - Fall events: calendar
    - lunches
    - fall & spring speakers
    - info session for spring travel-study course
    - prospective candidates (Mon., 10/8; Fri., 11/2)
    - departmental outreach / cross-departmental collaborations
  - Bulletin boards
    - done: Courses; Study Abroad; Events
    - in progress: Faculty/Majors; Graduate Programs/Employment
  - College issues (from Academic Staff retreat, 8/24/12)
    - admissions & finances
    - faculty summit
    - Culture-Centered Inquiry; Transitions & Transformations
- 11:00-11:15 Break
- 11.15-12.00 Writing in the major: normalization session & grading student papers
- 12.00-1:00 Lunch (tickets provided)
- Discussion with Kim Frederick, chair, Chemistry Dept., on student evaluations: Dean's Card, departmental long forms, biases
- 1:00-2:00 Longer-range projects
- website
  - student & faculty handbooks
  - library bookorders
  - excavation & post-graduate opportunities
  - language textbooks
  - scheduling visitations in Jackie's courses
  - arranging meeting(s) to discuss the S'13 schedule
  - last-minute addition: assessment plan for assessing student papers