

**New York Six Leadership Development Retreat
Minnowbrook Conference Center
May 31st -June 1st 2019**

Work collaboratively with other department chairs to develop the skills to lead and influence as a department chair



The New York Six Consortium is sponsoring a Development Retreat for Department Chairs. Designed for new and soon to be department chairs, this two day retreat will help develop skills and insights for more effective departmental leadership. The cross-institutional nature of the retreat will allow for sharing of strategies and challenges common in small liberal arts colleges like ours. It will help you to develop practical management skills, including improved organization and communication, goal setting, and motivating and mentoring faculty in your department. We hope that you will be able to participate.

The retreat will be held at the Minnowbrook Conference Center (<http://minnowbrook.org/>) north of Blue Mountain Lake in the Adirondacks (approximately 2 to 2.5 hours from Schenectady)

The six possible sessions include:

- 1) Difficult conversations: How can a department chair help facilitate collegial discussion and decision making?
- 2) Developing a department handbook: "Having it in writing" can often prevent or mitigate confusion and conflict. How should a Handbook be developed?
- 3) Increasing diversity: Ideas for recruiting and retaining students and faculty who can contribute to the diversity of the department.
- 4) How to effectively mentor junior faculty: How to help junior faculty excel at teaching, scholarship, service, and beyond.
- 5) Enrollment challenges: How does a department handle too many or too few students?

6) Sustaining Scholarship: With all the extra responsibilities, how can chairs maintain an active program of research?

TENTATIVE SCHEDULE:

Friday, May 31

11 am: arrival and check-in

12:00 to 1:00 pm: lunch.

1:30-3:30 Session 1. Extended introductions, full group.

3:30-3:45 Break

3:45-5:15 Session 2

5:15-6:00 Break

6:00 pm: Dinner

Saturday, June 1

7:30 to 8:30 am: breakfast

8:30-10:00 Session 3

10:00-10:30 Break

10:30-12:00 Session 4

12:00 to 1:00 pm: lunch. Have question/answer period. Panel with moderator.

1:00 pm: check out