

## Committee on Academic Standing (CAS) Annual Report, 2018-2019

### Summary of Activities

The CAS engages in shared campus governance. The committee brings together members of the community (including faculty, administrators, staff members, and students) who share a commitment to equity in access to academic opportunity. The committee strives to maintain open channels of communication with other committees across campus. CAS sent a representative to meetings with Committee Chairs and the President.

The committee met weekly during the academic year from September through May. The committee's weekly meetings are used to consider student petitions brought from the offices of Academic Advising, the Registrar, and Off-Campus Study and Exchanges (OCSE). These are petitions on a number of important issues, including course scheduling, late withdrawals, study abroad, and general academic performance, that have an impact on the academic experience of Skidmore students.

The committee held two end-of-semester Academic Review sessions: January and June 2019. At these Academic Review sessions, CAS considered all students who, in the most recent semester and over their time at Skidmore, had failed to satisfy minimum continuation standards. An additional Academic Review session will be held in July 2019 to review any students who fail to meet minimum continuation standards following the resolution of incomplete grades for the spring semester. In addition, the CAS held an Academic Review in May 2019 to review the academic plans of seniors who had not yet completed their degree requirements but who wished to participate in the May commencement activities as August graduates. Finally, select committee members gathered in August 2018, January 2019, and May 2019 to consider requests from students applying for readmission to Skidmore and from those seeking to return from medical leaves of absence.

Along with this regular annual work, the CAS had discussions to either clarify or change the following policies or practices:

- Addition of an Academic Review session in July for students who fail to meet minimum continuation standards following the resolution of incomplete grades from the spring semester.
- A new committee, the International Study Risk Management Team, was formed. The College policy on off-campus study in areas with Department of State warnings has been housed with CAS. With the advent of this new Team, the Department of State policy will move from CAS to the new group. CAS will remove the policy from its operating code.
- Discussion of petitions by students interested in studying abroad during their sophomore years for extensions to the timetable for completing their expository writing (EW) requirement. CAS has not traditionally made exceptions to the timing of the completion of all-college requirements solely to allow students to pursue study abroad opportunities. CAS would require these students to complete the requirement in the spring or over the summer after their sophomore year to avoid being placed on academic waiver.

- CAS was consulted on the process the college will follow when deciding on whether and how to offer degrees in memoriam for students who have passed away prior to completing their degrees.

**Members of the CAS (voting), 2018-19**

Hope Casto (Chair), Education Studies  
Christine Page, Management and Business  
Natalie Taylor, Political Science  
David DeConno, Registrar  
Ron Seyb, Associate Dean of the Faculty  
Riley Filister, Class of 2021, SGA VP for Academic Affairs (Fall 2018)  
Kinser Bonner, Class of 2020, SGA (Fall 2018)  
Noa Mills, Class of 2021, SGA (Spring 2019)

**Regular Visitors (non-voting), 2018-19**

Cori Filson, Director, Office of Off-Campus Study and Exchanges  
Kim Marsella, Director of the Office of Academic Advising  
Elizabeth McPhee, Academic Advisor  
Shannon Phillips, Associate Registrar

**Members of the CAS (voting) for 2019-2020**

Christine Page, Management and Business (Chair)  
Natalie Taylor, Political Science  
Hassan Lopez, Psychology  
David DeConno, Registrar  
Ron Seyb, Associate Dean of the Faculty  
2 Student Representatives, appointed by SGA

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Cori Filson, Director, Office of Off-Campus Study and Exchanges  
Kim Marsella, Director of the Office of Academic Advising  
Elizabeth McPhee, Academic Advisor  
Shannon Phillips, Associate Registrar

Respectfully Submitted,

Hope Casto, Chair of the Committee on Academic Standing

6/2019