

Faculty Executive Committee Meeting

October 19, 2009

The meeting was called to order at 11:15 am by Dan Hurwitz.

Members Present: Pat Hilleren, Dan Hurwitz (Chair), Karen Kellog, Reg Lilly, Natalie Taylor. Members Absent: John Brueggemann

- I. Minutes of the October 12 meeting were approved.
- II. Discussion of the Round I election
 - A. Pat distributed a draft copy of the ballot for Round I.
 - B. Susan Kress sent Dan an email stating that a faculty was needed for a sixth-year review of a member of the Library. The deadline is January 15. Pat was going to ask Debra Peterson to put the position for this on the present WTS.
- III. Dan sent an email to Debra Peterson asking where the current track version of the Faculty Handbook was. She answered that it was on the Dean of Faculty's web page (<http://cms.sidmore.edu/irc/>).
- IV. At the last Faculty Meeting, Rik Scarce asked about the statement in the Faculty Handbook concerning the accessibility that faculty being considered for renewal, tenure and/or promotion might have with regard to copying their personnel documents. The college lawyer responded that the proper phrase was "shall not be copied, downloaded or transmitted in any way" There is a question of whether one could transcribe the material. There was also discussion about consulting with CAPT about this. Dan is going to speak with Gove Effinger, Chair of CAPT, about his opinion. This could change the Handbook in several places where the candidate's materials are addressed.
- V. Karen double-checked the Handbook for instances where the Master of Arts Committee should be referred to as such. Debra Peterson will make the changes.
- VI. It is expected that the motion to approve the Faculty Handbook will be voted on at the November faculty meeting.
- VII. Pat handed out a draft copy of a motion concerning the "Big Six." Dan had two suggestions: first, instead of "i.e.," it state "eg.," and second, that we delete "minor" from "minor service." "General" or no adjective was suggested. There were some other suggestions made. Discussion followed about whether this should be a motion or a resolution, and it seemed to be the consensus that it be a motion, and that it be placed in the Faculty Handbook where service and governance is discussed. It was asked if we should have a conversation with CAPT about this. Should FDC be included among the Big Six.
- VIII. Karen brought up information about teaching associates who are not enfranchised to vote on faculty affairs. This would apply to approximately 12 persons. It was agreed this should be taken up at a future meeting.

IX. Dan informed the committee about the upcoming Board of Trustees meeting. He said he would get back to us about the exact dates. There will likely be a list of committee meetings that FECers will need to attend.

The meeting was adjourned at the usual time.

Respectfully submitted,

Reg Lilly