

**Faculty Executive Committee Meeting Minutes**  
**Wednesday, 22 September, 2010**  
**12:20pm**  
**Library 127**

Present: Barbara Black, Hugh Foley (IPPC), Ben Givan (scribe), Pat Hilleren, Karen Kellogg, Reginald Lilly, Natalie Taylor.

Guests: Muriel Poston (Dean of the Faculty), Paty Rubio (Associate Dean of the Faculty).

**I. Space Planning Working Group.**

The FEC chair introduced the Dean and Associate Dean of the Faculty, who had been invited to the first half of the meeting in order to discuss their request for faculty representation on the Space Planning Working Group (SPWG).

The SPWG was constituted two years ago as a pilot, ad hoc committee that was originally supposed to sunset in 2011. Since it now seems clear that the allocation of space will continue to be a salient policy and planning issue beyond that deadline, and indeed is the subject of some imminent administrative decisions, the FEC needs to determine the nature of faculty representation on the committee, both in the short and, conceivably, the long term.

The FEC chair reported that he has asked the two members of the faculty who had already served on the SPWG, in its current ad hoc form, whether they might continue to serve, at least for the short term. Kyle Nichols (Geosciences) has responded in the affirmative, but Joanne Devine (English) has yet to respond. If Joanne Devine is unable to continue, Barbara Black, as a serving FEC member, has provisionally agreed to serve instead—although it is not certain that her schedule will allow it (the SPWG has already scheduled its meetings).

The Associate Dean of the Faculty agreed to tell Kyle Nichols and Joanne Devine when the SPWG has scheduled its meetings.

The Dean of the Faculty explained that she would like to arrange for faculty representation on the SPWG soon because the working group needs to make important recommendations to the President before he begins his sabbatical in November. It has already been announced that the ODSP will be moving into the second floor of the Filene building, but it has not yet been decided who will occupy the first floor.

The committee, the Dean of the Faculty, and the Associate Dean of the Faculty, discussed matters such as:

- Should the SPWG continue as an ad hoc committee, or should it be institutionalized as a standing subcommittee of the Institutional Policy and Planning Committee (IPPC)?
- Should the SPWG's faculty representatives be appointed or elected?
- Is this a productive use of faculty time? (FEC members, having discussed this question with current faculty members serving on the SPWG, reported that the faculty in question had on the whole spoken positively of their involvement.)

- If the SPWG becomes a permanent standing committee, how might its role evolve over time?

## **II. Institutional Planning and Policy Committee.**

After the Dean and Associate Dean of the Faculty left the meeting, the Institutional Planning and Policy Committee (IPPC) was discussed.

## **III. Committee Elections: Round I.**

Pat Hilleren circulated a draft of the Round I Willingness-to-Serve notification. The draft was approved and the call for election candidates will be submitted to the FEC-eligible email list.

## **IV. Minutes.**

Owing to time constraints, the minutes from last week's meeting were not approved and will be held over until next week.

## **V. Adjournment.**

The meeting adjourned at 1:30pm.

Respectfully submitted,  
Ben Givan