

**Minutes of the Faculty Executive Committee
FEC-6
October 20, 2010**

Present: Barbara Black (scribe), Ben Given, Pat Hillern, Karen Kellogg, Reg Lilly (chair), and Natalie Taylor

I. The Minutes from the October 13, 2010 meeting were approved, pending revisions.

II. Committee Matrix Update

FEC members have their assignments and will finish contacting committees by the end of this calendar year.

III. Faculty Handbook: Division of Disciplines

The committee discussed amending the Faculty Handbook in Part Two “Faculty Governance” by adding the Division of Disciplines list to the Preamble on page 201. The motion will be brought by Pat to the November meeting, to lie over for a vote at the following meeting. Reg will inform Bob Turner as chair of CEPP that this motion is coming. And Barbara will let Pete Stake, chair of FDC, know as well.

Pat is writing a rationale for the amendment.

IV. Exact Schedule for Round II

November 8-12: the WTS
November 15-19: the vote

Karen is organizing this round and will be in touch with Sue Blair. There will be no UWW election, and the WTS will make clear those committees (like CAPT) with set meeting times. The WTS will also note that, with all other committees, meeting times will be set once the committee membership is constituted.

V. FEC Operating Code: CoC; Committee Replacements

Reg showed the committee proposed changes in language that bring the FEC operating code in line with the Faculty Handbook. These changes clarify the purpose of the Committee of Committees’ report.

Natalie has agreed to track changes in the Operating Code of FEC throughout the year.

VI. Faculty Handbook Concerning Replacement Positions

After a robust discussion, we reviewed our following procedures: When it is necessary to find a replacement for a committee member, FEC will first turn to the runner-up. When there is no

runner-up, we will hold a special election. In the rare instance when there is no runner-up and no time for a special election, FEC will find a suitable replacement.

We will make these changes to our operating code.

VII. FEC Motion to Downsize: Proposal

The committee began a discussion of a proposed motion to downsize FEC from six to four members. It seemed there might be support for downsizing to five as opposed to four, but time ran out and discussion must resume.

Meeting adjourned at 1:20.

Respectfully submitted,
Barbara Black