

**Minutes of the Faculty Executive Committee  
FEC-6  
December 8, 2010**

Present: Barbara Black (scribe), Ben Given, Karen Kellogg, Reg Lilly (chair), and Natalie Taylor

**I. The minutes from December 1 were approved.**

Though not an agenda item, discussion of FEC's motion at the previous Friday's Faculty Meeting began the meeting. FEC discussed the feedback it received. FEC renewed its commitment to continuing to improve its communication with the faculty, to strengthen its effectiveness as a committee, and to ensure productive exchanges between FEC and the administration.

Next steps regarding the updating of the Division of Disciplines were considered. FEC will form a task force to follow up with each department to review its placement in the table. The Division categories themselves may need to be reconceived.

**II. Committee of Committees meeting agenda**

The following items were added to the upcoming CoC agenda:

- communication and cooperation among committees
- the problem of continuity on committees, especially CAPT
- the concern about last-minute policies coming from the administration requesting quick endorsements from committees
- the process of the administration forming task forces. Should FEC be consulted? FEC should be notified when a task force is formed.

**III. FEC 6+3 meeting agenda**

- downsizing of FEC

**V. Website update**

Conversion process is under way and will be done by January 15. FEC has decided to hold all uploads until Jen Crewell completes her conversion work.

**VII. Parental Leave Policy**

FEC has discussed this policy and feels strongly that Muriel should ask CAPT to bring this motion to the faculty.

**VIII. Curriculum Committee replacement for spring**

Reg has sent out an invitation for volunteers for the replacement position for Michelle Rhee. In consultation with FEC, Reg will choose a replacement.

**IX.** FEC 6 will meet one final time this semester, and FEC 6+3 will meet as well. Both meetings will occur on Thursday, December 16.

Meeting adjourned late, at approximately 1:30.

Respectfully submitted,

Barbara Black