

**Faculty Executive Committee  
Meeting Minutes  
September 30, 2011  
8:30am**

**Present:** Barbara Black (chair), Jörg Bibow (scribe), Ben Givan, Reg Lilly, Paul Sattler

**Announcements and Opening Discussion**

- Two FEC members (Ben Givan and Reg Lilly) plan to attend the (rescheduled) discussion on October 3 on the role of the faculty in the shaping of the College's educational mission and our students' learning, organized by the Faculty Interest Group chaired by Michael Arnush.
- The Chair announces that the VPAA requested to meet her later today in a follow-up to correspondence related to the "conversation" with the President and VPAA on September 23.

**I. Approval of Minutes**

The minutes of the meeting of September 23, 2011, were approved.

**II. Final recap on special early fall WTS. Preparing for upcoming Round 1 WTS**

Mary Lynn (Department of American Studies) was appointed to serve on the sixth-year review of the librarian.

From a total of three volunteers willing to serve, FEC appointed Janet Casey (Department of English) to join the IPPC Subcommittee on Admissions and Financial Aid.

Reg Lilly will contact Sue Blair later today regarding the state of preparation for Round 1 WTS. The aim is to start the round next week (October 3).

Prompted by an inquiry/request made by the chair of CAPT, the Committee briefly discusses whether a need might arise for a temporary replacement of a current member of CAPT in the spring semester 2012, namely for reasons that s/he will likely be among the group of faculty standing for promotion at that time. It seems to FEC that both the desire for continuity of CAPT membership as well as the standing CAPT policy of evaluating each case on its own merit and without comparison to any other current, past or future cases would speak against such a need. It is agreed that clarification would first need to be sought as to the operating code of CAPT on such a matter.

### **III. Updating the Governance Website**

Paul Sattler reports on progress being made in updating committee membership and routine text changes to the Faculty Governance Website. He is contacting the relevant committees to obtain the latest operating codes and any missing past Annual Reports.

As to the anomalies identified and documented by Ben Givan (list of September 2011), it is agreed that Ben will contact the relevant committee chairs (and cc Paul in the process).

The Chair inquires whether information recently sent by particular committees has reached Paul. The information on the IPPC shown on our website is found to be in need of updating. The Chair invites the other members to study the governance website.

### **IV. Preparing for October Faculty Meeting**

#### A. IPPC operating code language changes

Changes will need to be made to the IPPC operating code related to the separation of IPPC/FEC membership. IPPC is working on this now. And Faculty Handbook language on page 301 related to the disbanding of the FEC 9-FEC 6 will need to be deleted. This is a housekeeping issue that can be addressed before the faculty vote to adopt the 2011-2012 Handbook.

#### B. Parental Leave Policy

It is discussed that both the motion on changing the Parental Leave Policy and the motion to waive the lay-over period should be proposed by the VPAA, as the true owners of the initiative. FEC will state that it regards the policy changes as favorable (and is in support of the waiver). There is a sequencing issue, however, as this matter will have to be presented under New Business while Handbook changes (including this one) will have been dealt with beforehand under Old Business.

#### C. AVD

FEC did not have time to discuss this.

### **V. Chair's Report on Conversation with President and VPAA**

The Chair reports on the conversation of major committee chairs with the President and the VPAA on September 23. In the Chair's eyes, the meeting seemed not to be what was promised. The Chair informs the committee that she has written to the President and the VPAA expressing her dissatisfaction with the way the meeting was handled, in response to which the VPAA has requested to meet her later today.

Notes have been shared among chairs that were present at the meeting in order to review their collective sense of the meeting and to prepare for the next conversation—to take place on October 7. One member in attendance has shared his notes more widely. FEC

chair shared with the committee other available notes from the 9/23 meeting as well as her own.

The committee discusses whether the existing governance structure itself or how we use the structure may be at fault. Considering FEC's remit "to act as the primary conduit of information and ideas into and out of the Faculty" and to "oversee Faculty governance and Faculty participation in all-college Governance," a crucial question is whether this function could be equally fulfilled by a committee consisting of the chairs of other committees. It is agreed to seek consultation on the matter and how it relates to the wider governance issue at hand outside FEC. In any case, it may be good to institute the "Committee of Committees" as a more frequent event. Another idea that was aired is for the FEC chair to participate in IPPC meetings. Discussion to be continued.

#### **VI. Two IPPC Concerns (Committee on Responsible Citizenship, CIGU)**

Discussion was postponed.

#### **VII. Review of Format of Faculty Meetings**

It is agreed that Ben Givan should send out his drafted invitation for Faculty input on this matter.

**Adjournment:** The meeting adjourned at 9:45am

Respectfully submitted,  
Jörg Bibow