

**Faculty Executive Committee
Meeting Minutes
Friday, November 4, 2011
8:30-9:30**

Present: Barbara Black (chair), Ben Givan, Paul Sattler, Natalie Taylor (invited guest and scribe).

Announcements

The VPAA will attend the FEC meeting on Friday, December 2 in order to discuss ways in which the faculty meetings may be improved.

FEC will continue working with the VPAA to complete the changes made to the Faculty Handbook during the 2010-2011 academic year. FEC and the VPAA are weighing the changes as substantive or “housekeeping.” Changes made to the handbook during the 2011-2012 academic year will be considered at the end of this academic year in accordance with FEC’s operating code.

Members of FEC who attended the Academic Affairs Update and the Intellectual Property Rights Policy (IPRP) Open Forum reported on those gatherings. The Academic Affairs Update was information that had been provided during the Academic Staff meeting earlier this semester. Discussion of the IPRP centered in how it would be implemented, whether or not it would be added to the Faculty Handbook, which would require a vote of the faculty, and how the policy could be amended.

CIGU would like to meet with FEC in order to discuss its change to a standing committee. The chairs of the respective committees are working on dates for that meeting.

The chair asked the committee to consider the possibility of her attending IPPC meetings as an invited guest during the spring semester. This would allow FEC to gain a better sense of the benefits and drawbacks of the arrangement as we consider whether the chair should become a member of IPPC. Some members of the committee felt that the presence of the FEC chair would allow for greater communication between FEC and IPPC, while others thought that it would make for quick and sloppy consultation with FEC.

I. Amendment to and approval of the minutes will be done over e-mail to save time.

II. WTS for Round II

- There was some discussion concerning the position on Athletic Council. In order to ensure continuity on the committee, FEC will ask the chair of AC to encourage Carol Chiarella to run for a three-year term. Carol has been serving as a one year replacement on the committee. FEC appreciates her service.

III. BOT Observations

- The chair reminded everyone to complete their notes and submit them to her as soon as possible.
- The BOT will be holding a retreat in Washington, D.C. in February instead of its regularly scheduled meetings on campus. The Board holds a retreat every three years or so. The transportation and lodging costs for the retreat are incurred by the board members.

IV. Adoption of the Faculty Handbook

- FEC will present the 2011-2012 handbook for adoption at the faculty meeting. FEC voted to accept the language that eliminated FEC from a role in setting the agenda for IPPC meetings. This change reflects the practice that the president and the vice chair set the agenda. Some members of the committee expressed their concern that the handbook should not simply be “descriptive.” Others considered this change appropriate until FEC’s relationship with IPPC can be determined.

IX. MALS Constitution

- There was some discussion of the request from Michael Mudrovic. Some members of the committee noted that the division of disciplines would have to be amended. The description of the MALS would have to change in the Faculty Handbook. The chair will offer Michael an update.

IV. Governance Website

- FEC’s website and DOF’s site are now compatible. Maintenance to the website will be “business as usual.” The chair expressed the committee’s gratitude to Paul for his hard work in updating the website.