

**Faculty Executive Committee
Meeting Minutes
Wednesday, September 25, 2013
4-5pm**

Present: Jörg Bibow (chair), Silvia Carli (scribe), Ting Li, Mehmet Odekon, Paul Sattler

1. Minutes of September 18th approved with minor amendments.
2. FEC discussed changes to the Faculty Handbook regarding faculty responsibilities (FHB, p. 109, VII. C. 5 and 6, "All" vs. "Tenure and tenure-track" faculty), and drafted a motion concerning these changes to be introduced at the next Faculty Meeting (Oct. 4, 2013). FEC will finalize the motion at its next meeting.
3. FEC approved changes to its operating code concerning "Beginning of Academic Tasks" (III. A and B). The goal of these changes is to ensure transparency. FEC also agreed that it would be desirable to send out a welcoming letter to new faculty introducing them to faculty governance at Skidmore and relevant faculty rights and responsibilities. FEC will continue to work on this issue.
4. FEC discussed Round I of WTS, which will start Monday, September 30.
5. FEC discussed the draft on "Proposed changes to the status and/or designation of Visiting Professors and Full Time Lecturers" and agreed that, while FEC stands ready to take care of the process part of the matter, including the possibility of a COW, discussion of substance should be left to CAPT at this point. Bibow will inform Assistant Dean Rubio accordingly.
6. FEC discussed the main items of its 2013-2014 agenda. Bibow will draft the results of the discussion for the Committee's review and subsequent submission to Dean Breslin.
7. FEC determined that the next step in the Faculty Governance reform is to expand the number of Faculty Governance models to consider (FEC's original draft included five peer institutions). In the next two weeks each member of FEC will research an additional model, and then s/he will present it to the Committee.
8. Meeting adjourned at 5:00 p.m.

Respectfully submitted,
Silvia Carli