Faculty Executive Committee
Meeting Minutes
Tuesday, September 6, 2016
2:00-3:15 PM

Present: Denise Smith (chair), Greg Gerbi, Ron Seyb (scribe), Patti Steinberger

1. Denise reviewed the appointments that FEC made during the summer.

2. Denise circulated copies of her draft of FEC's 2015-16 Annual Report. She asked the members to review her draft for the purpose of offering any corrections and suggestions they think appropriate.

3. FEC adopted its revised Operating Code.

4. Denise asked the members to review proposed revisions to the Faculty Handbook. She requested that they give particular scrutiny to changes to the Third-Year Review language on p. 120 to make sure that it reflected the changes adopted by the faculty last spring.

5. Denise asked Ron to review the Faculty Handbook language describing FEC's membership and responsibilities (pp. 210-211) to make sure that it reflects FEC's responsibilities under the new faculty governance system.

6. FEC discussed Bob Turner's proposal that Environmental Studies and Sciences be housed in two different divisions (i.e., Environmental Studies in the Social Sciences and Environmental Science in the Natural Sciences).

7. Denise presented the major agenda items for FEC this year.

8. FEC discussed the process for filling a vacancy on CIGU.

9. Denise asked Patti to contact committee chairs to learn if they are aware of any upcoming vacancies on their committees.

10. FEC discussed Beau's request for input on a suggestion from some senior faculty that the tradition of processing at Commencement by rank be abolished.

11. FEC discussed its meeting time for the semester.

12. FEC discussed how to fill a vacancy on CAPT.

13. The meeting adjourned at 3:15 PM.

Respectfully submitted,
Ron Seyb