

Faculty Executive Committee

Minutes 19 April 2018

Present: Greg Gerbi (chair), Kendrah Murphy (scribe), Juan Navea, and Gordon Thompson

- 1) 12 April minutes pending approval; all other previous minutes approved
- 2) GG will be recused from discussions of elections for committees for which he will stand
- 3) GT will send email describing/announcing Promotion Committee ballot and how we chose elected members for Appointments and Tenure Committee to the faculty
 - a. In the future, 2 days (instead of 3) may be sufficient for voting
- 4) FEC discussed term lengths for Appointments and Tenure Committee – all new members will likely be on 3-year terms
- 5) FEC discussed Promotion Committee elections.
 - a. Need to consider disciplinary representation (one member from each division)
 - b. Highest vote getter from each division will be elected; the highest vote getter from the remaining eligible candidates will be elected as the fifth member
 - c. FEC decided to stagger terms in the following way: one candidate elected to a 3-year term, two elected to 2-year terms, two elected to 1-year terms.
 - d. FEC discussed basing these term lengths on how the candidates ranked the committee, also considering division if necessary.
- 6) FEC considered updates to preference sheet; the committee will continue to think about ways to change/improve the sheet.
 - a. Include full names of committees
 - b. Add a submission button at top of page
 - c. Change the wording of first "submit" button to "review your preferences"
 - d. To avoid having to chase down faculty who do not submit preference sheets on time: have preferences set up for everyone, then faculty rearrange. I.e., rankings will already be set (based on previous preferences, or set by FEC), even if faculty fail to rearrange their preferences.
 - e. FEC would like to have ability to delete entries (i.e., in case that a faculty member requests this)
 - f. Increase timeout to several hours

- 7) FEC discussed draft ballot-building guidelines. These will be added to FEC website and/or operating code when completed. FEC will continue to discuss and revise these guidelines.
- 8) Text was added to the PC committee description on the ballot for PC to include how committee members will be selected.
- 9) FEC decided to include both the current committee members and the candidates that will be on the ballot in emails to the faculty announcing each of the election ballots.
- 10) A faculty member requested that preference ranking be shown on the ballot. FEC discussed and decided not to show the rankings.
- 11) FEC briefly discussed faculty workload credit: DoF will review policy after Michael Orr is here. FEC could submit a proposal this year or next.
- 12) The error in the PC membership restriction will be fixed as housekeeping error in the fall (to be corrected in next year's handbook).
- 13) FEC will add language to current motion on service: faculty who sign up early must serve unless permission to resign is granted by the DoF.
- 14) There is currently no mechanism for resigning from a committee.