

Faculty Executive Committee

Minutes, October 15th 2018, 3-4pm

Present: Katie Hauser (chair), Kendrah Murphy, Juan Navea (scribe), Michael Orr (DoF/VPAA), Casey Schofield

- 1) The DoF consulted with FEC a request for exemption from the service cycle:
 - a. Exemption request by Mark Rye on the basis of work load as a current Psychology Department chair:
 - i. He will be in the ad hoc pool for 2019-20 academic year. Then he will be added to the ballots for a two-year service cycle starting in 2020-21.
- 2) Committee of the Whole: FEC discussed some of the aspects raised by the faculty during the last meeting
 - a. Reordering faculty meeting: announcements by the President and DoF will be moved to the end of the meeting.
 - b. To make discussions on reports more productive, reports will be posted in the DoF website.
 - c. If possible, there will be no announcements during faculty meeting. Announcements via website or email can be added in the agenda for questions or comments.
 - d. FEC and the DoF discussed the President's comments about CAPT report
 - i. When possible, we will use the DoF website for announcements that merit discussion. These announcements will be posted, if possible, 48 hours before the meeting.
 - e. Changing location: FEC discussed alternative venues to hold faculty meetings. Mary-Atkins second floor has a limit of 120 people and FallStaff have a capacity of 225.
 - i. FEC will seek information from Prof. Lily about an earlier attempt to relocate faculty meetings.
 - ii. DoF is considering a social gathering before faculty meeting in the lobby of Dinning Hall.
 - f. FEC will also consider to increase the frequency of "Faculty-only" meeting.
 - g. FEC also discussed requests on extending the available time for discussion: in principle, changes in the order of the agenda (section 2.a) can help extending the discussion time.
 - h. Faculty also inquire about who should run faculty meetings
 - i. Changes are possible within Robert's rules without having to change the FHB. The DoF will be designated by the president to chair the meetings.
 - ii. DoF can chair the faculty meeting. FEC considers valuable the presence of the president during the meeting.

- i. In accordance to Robert's rules, before allowing others to speak multiple times the meeting facilitator should ask if others want to speak.
 - j. Reports involving presentations (via PowerPoint or similar) will be required to post the presentations in the DoF website 48 hours before the faculty meeting.
 - k. FEC will consider assessing faculty participation during faculty meeting and voting by faculty rank.
- 3) Faculty also requested remote participation: Robert's rules forbids the option.
 - 4) Post-meeting receptions: Administration usually is in charge of expenses. If the departments host receptions, the funding will become an issue.
 - 5) FEC will designate a "snow-day" for faculty meetings.