

Faculty Executive Committee Meeting Minutes

August 30, 2021 10:30am-11:30am

Present: Xiaoshuo Hou (scribe), Jason Ohlberg (chair), Oscar Perez-Hernandez, Casey Schofield

- I. Faculty meetings will start remote this fall with the option of going hybrid, if needed; FEC chair has been working with IT to prepare and test for the hybrid format
- II. FEC chair has made committee replacements over the summer for people who are going on leave or leaving the college
- III. Discussion of election software and possible updates for usability
 - Some issues with the current system: not showing tenure status of faculty; not showing who has been elected in the replacement software; redundant preference sheets and outdated availability that cannot be manually removed; no way to remove someone who has been granted service reprieve from the DOF from the election and replacement lists
 - FEC chair will work with IT to figure out updates
- IV. Faculty Working Groups

DOF has requested that FEC form two working groups – Advisory Committee for Departmental Faculty Requests and Working Group on Compensation Study of Faculty and Staff

- Advisory Committee for Departmental Faculty Requests
 - It would be helpful to clarify the role of the advisory committee and the rubrics on which the Committee will be operating
 - Discussed issues with representation on the Committee and selection process
 - Working Group on Compensation Study of Faculty and Staff
 - The purpose of the working group is to figure out comparable peer institutions for assessment and whether flat rates should be used; this group will only be working with department-level statistics, not individual salary data
 - Discussed representation of the working group, which will depend on the actual charges
- V. Election Preparation
 - FEC will receive the updated list soon and will reach out to committees for their needs for AY 2022–2023 in the first couple of weeks of the fall
 - VI. Black Studies Divisional Placement

- Black Studies was placed in the division of Social Sciences last academic year based on the director's recommendation; this will be included in the 2021-2022 Faculty Handbook changes