

Faculty Executive Committee Meeting Minutes

September 13, 2021 10:30am-11:30am, Zoom

Present: Xiaoshuo Hou, Jason Ohlberg (chair), Oscar Perez-Hernandez (scribe), Casey Schofield

I. Minutes from the last meeting were approved.

II. Changes to election software.

Changes to the governance election site were made, mainly regarding information related to “Replacements” and options to manually adjust exceptions.

III. Service exceptions.

Changes to exceptions were made in the system. When exceptions from the DOF for ad hoc service are granted, we will mark the faculty member as exempt for an election cycle and put them back in for the next cycle.

IV. TRB to TRS on website.

The TRS website needs to be updated. We will use language from the motion that changed TRB to the TR subcommittee. We will return to this matter when other more pressing issues are taken care of or at the end of the semester. FEC’s operating code also needs to be reviewed so that when a committee disappears or changes (as in the case of TRB), we make the appropriate adjustments.

V. COW notes.

It was agreed to share FEC’s COW notes with the DOF in instances when we share them with the faculty as a whole.

VI. Working Groups update

Dean Orr will join the next FEC’s scheduled meeting to discuss the creation, composition, and mandate of the proposed working groups on compensation benchmarking and new recurring full-time hires.

VII. Discussed changes to the faculty handbook suggested by a faculty member to support faculty members from minority groups

Faculty member urged FEC to consider changes to the Faculty Handbook to reflect our institutional support of faculty members from minority groups, particularly in their encounters with the SSPD. FEC fully supports faculty members from minority groups and recognizes the importance of these concerns, but it is not sure if or where this matter could be included in the Faculty Handbook. It was suggested that CIGU might have some ideas in this respect.

VIII. Contacting committee chairs for election needs

Members of FEC will reach out to committee chairs to ask about their needs for the 2022-2023 academic year. Committees were distributed as follows:

Xiaoshuo Hou: CEPP, CAFR, CC

Oscar Perez-Hernandez: FDC, PHFC, AC

Casey Schofield: ATC, PC, FEC, IPPC