

**Faculty Executive Committee Meeting Minutes**  
**November 29, 2022 2:15-3:15 pm**  
**LIB 128A**

**Present:** Xiaoshuo Hou (chair), Jason Ohlberg, Oscar Perez Hernandez (scribe), Dominique Vuvan

**I. Approve Minutes**

Minutes from FEC's meeting on November 22, 2022, were approved with minor revisions.

**II. Updates on FAB**

FEC discussed the current process to appoint members of FAB as well as their service responsibilities. Given that the committee only meets if a case arises, FEC discussed the benefits and disadvantages of forming the committee on an ad-hoc basis instead of continuing the practice of appointing members every three years as part of the election/appointment cycle. FAB will continue to work as an appointed committee for now. FEC will revisit this matter when the review of the governance system begins next year.

**III. Oscar Perez Hernandez's Status**

Given that Oscar Perez Hernandez, currently serving on FEC, will become Skidmore's NY6 Mellon Faculty Fellow during 2023 and 2024, the chair of FEC consulted with the DOF about the implications of this appointment in his service responsibilities. The DOF confirmed that the position as Faculty Fellow does not imply joining the administration. Instead, it is considered a position that comes with course releases, and Oscar Perez Hernandez will continue to be a member of the faculty. Hence, he can serve on FEC during the 2023-2024 academic year.

**III. Faculty Listserv**

The chair of FEC updated the rest of the committee on conversations she has had with IT and the DOF regarding the faculty listserv and ways to improve communication among faculty. She will inquire about reactivating the faculty online forum. This might be a topic to discuss in a future faculty-only meeting.

**IV. December Faculty Meeting**

FDC will announce the recipient of Phyllis A. Roth Faculty Distinguished Service Award during the upcoming faculty meeting. FEC intends to make a short announcement about the upcoming review of the governance system and the steps FEC will take during the spring semester in preparation for such a review.

**V. Faculty-Only Meeting Preparation**

FEC discussed the format and a draft of the agenda for the upcoming faculty-only meeting on December 9. FEC chair will continue to work on the setup with IT.