

**Faculty Executive Committee
Meeting Minutes
September 25, 2023 3:00-4:00 pm
LIB 128A**

Present: Dominique Vuvan (chair), Oscar Perez-Hernandez, Jeremy Day-O'Connell, Ting Li (scribe), Kim Frederick and Aarathi Prasad (HHMI Working Group on Inclusive and Accessible Teaching and Learning)

I. Approve Minutes

Minutes from September 25th, 2023 meeting were approved.

II. Old Business

- a. ATC and PC chairs confirmed they would collaborate on the policy regarding the eligibility of faculty on leave to write letters in matters of tenure and promotion.
- b. Dom had conversations with Associate Dean of the Faculty Janet Casey and FAB Chair Ryan Overbey regarding FAB operating code, meeting times, and training.
- c. Katie Hauser has agreed to serve on CAS as the chair. Given that Katie started her mandated service cycle early, Dom will request IT to change Katie's status in the system and adjust her service cycle.
- d. Dom has reschedule the meeting with Dean Mosby, who will have a Zoom meeting with FEC on Oct. 2nd.

III. Faculty Meeting (Oct 6th)

- a. IT is preparing LEADS training of iClicker Cloud voting for the faculty members who attend meetings online. Faculty will be notified when the training is ready.
- b. FEC will introduce the adoption of the Faculty Handbook.
- c. We will schedule a Committee of the Whole during October's faculty meeting regarding the effective use of faculty meeting time and potential topics for discussion. Oscar will prepare a report on actions taken by FEC after last year's CoW.

IV. Elections and Replacements for AY 2023-2024'

- a. Preference sheets are open now. FEC discussed the questions raised by some colleagues about replacing committee members who are taking sabbatical leaves and how to fill out preference sheets before retirement.
- b. We discussed committee chairs' needs. ? In agenda

c. We reviewed the faculty governance review schedule.

V. Working Group on Inclusive and Accessible Teaching and Learning

Members from the Working Group on Inclusive and Accessible Teaching and Learning attended the meeting to provide updates on their work and discuss various channels to get faculty feedback on the guiding principles.

VI. Meeting adjourned at 4:10 p.m.

Respectfully submitted,
Ting Li