

**Faculty Executive Committee
Meeting Minutes
October 23rd, 2023 3:00-4:00 pm
LIB 128A**

Present: Dominique Vuvan (chair), Oscar Perez-Hernandez, Jeremy Day-O'Connell, and Ting Li (scribe)

I. Approve Minutes

Minutes from October 16th, 2023 meeting were approved with minor revisions.

II. Process to Require IT Security Training for Faculty

FEC discussed the request raised by CTO Dwane Sterling regarding the process to require IT security training for faculty. FEC suggested the training should be initiated by HR.

III. Elections and Replacements for AY 2023-2024'

Chair of FEC updated the faculty governance elections and replacements for AY 2023-2024'. The election for CAFR will run this week.

IV. Faculty and Staff Inquiries

- a. FEC discussed the inquiry from a staff with regard to attending the faculty meetings.
- b. A faculty member raised questions about sending emails to Fec-Eligible-List. Chair of FEC will discuss it with other committee chairs.

V. Faculty Meeting Re-cap

- a. FEC will put all the notes together.
- b. FEC will present the results at the November faculty meeting.
- c. The related topics will be discussed at December CoW and the faculty-only meetings (TBD).

VI. Governance Review Process Planning

- a. Committee-led audit. FEC discussed possible requests for committee chairs, including: each committee review their own operating codes, how often they meet, how long the meetings are, and how much is done at each meeting; decide how and when they choose the chairs, and whether they should be part of the governance system.
- b. FEC-led audits.

VII. Meeting adjourned at 4:00 p.m.