

Faculty Executive Committee Meeting Agenda
September 18, 2023 3:00-4:00 pm
LIB 128A

Minutes

Present: Dominique Vuvan (chair), Oscar Perez-Hernandez, Jeremy Day-O’Connell (scribe), Ting Li

I. Dean Mosby visit

Due to a clerical/scheduling error, Dean Mosby did not visit as expected. Dom will attempt to reschedule.

II. Approve minutes from Sept 11, 2023

Minutes from 9/11/23 were approved after one correction: under item VI (“Requests from faculty”), Dom had promised to contact the chairs of ATC and PC, *not* the ADoF, regarding the question of letters written by faculty on leave.

III. Old business

- a. A colleague’s question, voiced at the last faculty meeting, regarding eligibility of faculty on leave to write letters in matters of tenure and promotion, was forwarded by Dom to ATC and PC. We await their response. Any proposed action on this matter may impinge on Faculty Handbook verbiage, which would require deliberation by the full faculty.
- b. Dom has responded to colleague who emailed a concern about the balance between announcements and true business in faculty meetings. Dom explained that discussion/business is scheduled in a deliberate and procedural way, in the context of an official proposal, a COW, and/or a faculty-only meeting.

It was decided that we would solicit discussion topics from faculty in two ways: we will schedule a COW for October’s faculty meeting (a “meta COW”); and we will follow up with an online survey. Dom will draft a preface to the COW, and she will draft an online survey (based on last year’s survey).

We may want to revisit the question of faculty meeting modality; but we will hold off for now.

- c. April Bernard has agreed to serve on FAB.

IV. Committee needs

a. Chair for CAS

In seeking to resolve leadership needs for CAS, we have decided to replace (one-year, *ad hoc* pool member) Katie Baustian with a CAS veteran who can serve as Chair. Oscar will reach out to the one *ad hoc* pool candidate who has CAS experience; Dom also presented a list of alternate candidates, should that need arise. Dom will reach out to Katie to confirm her willingness to step aside.

V. Elections and Replacements for AY 2023-2024

- a. We discussed committee needs for 2024-25 (anticipated vacancies and constraints on membership).
- b. We reviewed our committee election schedule:
- c. We reviewed the timetable for upcoming elections.

9/22 We send out preference sheets

9/29 We review the resulting provisional ballots for ATC and PC

10/3 Preference sheets are due. Between then and the first ballot (10/6), we construct the ATC ballot and notify candidates as a matter of courtesy.

10/9 ATC election