

**Faculty Executive Committee
Meeting Minutes
March 18, 2024 2:00-3:00 pm
LIB 128A**

Participants: Dominique Vuvan (chair), Oscar Perez-Hernandez (scribe), Jeremy Day-O'Connell, and Ting Li.

I. Approve Minutes from Mar 6, 2024

FEC approved minutes from the March 6, 2024, meeting.

II. Chair Updates

The Chair of FEC provided the following updates to the committee:

a. Middle States Working Groups Process

The process of forming the Middle States Working Groups continues to develop. Those who were nominated were asked to get back to the Chair by the end of the day on Monday, March 18, regarding their willingness to serve. There was much interest in Working Groups 3 and 4 but less for Working Groups 1 and 2.

b. Faculty Meeting Update

The Chair of FEC provided the VP for Strategic Planning and Institutional Diversity feedback on the process of getting faculty input regarding the strategic plan during the last faculty meeting. The Chair offered support and assistance for future activities as part of the strategic planning process.

c. Faculty Advisory Committee - Hiring Rubric

The Chair had a conversation with a member of the Faculty Advisory Committee created in the past to discuss the hiring rubric for tenure-line positions. They talked about the type of information the ad hoc committee gathered, used, and could be shared with a potential future working group. The Chair and another member of FEC will meet with members of the ad hoc committee to think through the next steps.

d. Question Regarding Service Cycle

A department contacted the Chair of FEC regarding service obligations for those who accelerate the tenure clock. The committee agreed that they should follow the regular process: be available for 1-year service (ad hoc pool) before pre-tenure leave.

e. Process Regarding ADOF Selection

A member of FEC raised concerns regarding the short timeline for the nomination of candidates for the new Associate Dean of the Faculty. The Chair of FEC will convey this concern to the DOF.

III. Committee Replacements

a. PHF

There is a need for 2-year and 3-year replacements for the Periclean Honors Forum. To be consistent with the mandate to have PHF as a committee with elected membership, FEC agreed that the most appropriate course of action is an off-cycle election to choose the 3-year replacement (the full committee membership cycle). After the election, the appoint a 2-year appointment will be made.

b. FAB

FEC discussed the need to appoint a one-semester replacement for FAB. FEC considered FAB's membership constraints and appointed a faculty member who is currently in the ad hoc pool.

IV. CEPP Motion on Class Recordings

CEPP asked FEC to provide advice on a tentative policy on class recordings. FEC started discussing the policy and will continue to do so during the next meeting.

V. Committee Audits

During the governance committee audit, FAB identified the need to change its membership guidelines to add the limitation that no more than one faculty from the same department can serve at once. This limitation will avoid future complications when there is a need to substitute members due to a conflict of interest when discussing a particular case. FEC agreed with FAB's recommendation.

FEC will continue to discuss the results of the audit in future meetings, focusing on IPPC and its subcommittees next.