



SUMMER HOUSING RESIDENTIAL POLICIES AND AGREEMENT

RESIDENCE HALLS AND APARTMENT INFORMATION AND POLICIES

1. The guest agrees to act responsibly in the use and care of the residence hall, apartment, common facilities, and College property, and to respect the rights of others within these areas. Inconsiderate behavior, including excessive noise or other residential life violations, will be subject to review by the Office of Conferences and Events. Conduct that endangers the safety of property or health and safety of others is not permitted and will not be tolerated.
2. The College affirms the right of the guest to privacy, but the College has a legal right and obligation to ensure the safety of its residents and their property from criminal acts, to protect the College's property, and to prevent the use of College buildings for criminal acts or for illegal purposes. Therefore, the College reserves the right to enter guest rooms/apartments without notice and unoccupied by guest.
3. The guest's room will be inspected for damage before the guest moves in, when the guest moves out, and, if necessary, during the session. The guest will be billed for any damage incurred while the guest was in residence. Residential damages should be reported to the summer registration desk. The painting of rooms is prohibited.
4. The propping of outside entrance doors is prohibited.
5. The guest is not guaranteed a specific room. The College reserves the right to relocate guests should the need arise or conditions warrant. Space may not be sold, loaned, or sublet. The guest does not have the right to use his/her room or apartment for any commercial purpose or profit whatsoever.
6. The guest, when/where control is possible, has the responsibility to assist the College in the recycling of trash and the conservation of energy, to turn off lights when they are not in use, to keep windows closed while heat or air conditioning units are operating.
7. Overnight visitors are not permitted to stay in the residence halls or apartments. A visitor is defined as a person not actively registered in a summer program, a student who is not a resident of the residence hall or apartment system, or a student not assigned as an occupant of the specific building, room, or apartment.
8. Adult guests must register children under the age of 18 as guests and are solely responsible for the supervision of the minors throughout the duration of their stay. Minors are not permitted in campus buildings unsupervised, including apartments, residence halls, Case Center, Murray-Aikins Dining Hall, and the Williamson Sports center.
9. The College agrees to provide janitorial and housekeeping services for all lounges, corridors, stairways and bathrooms, except in apartments where Guests are responsible for cleaning during their stay. The Guest is responsible for cleanliness of his/her own room and agrees to take good care of his/her room. Additionally, all trash from rooms in residence halls must be removed and brought to the central kitchenette trash room. Housekeepers do not perform trash removal for the apartments. All trash and recycling in apartments need to be brought outside to the central garbage dumpster along the road.

10. Motorbikes and motorcycles are not permitted in the residence halls or apartments. Bicycles must be kept in rooms designated for that purpose or in the guest's room. Bicycles may not be kept in hallways, entryways, stairwells, or the common areas of the residence halls or apartments.
11. Self-balancing scooters (also known as hover boards), battery-operated scooters, and hands-free Segways are banned from campus.
12. In instances where electrical outlets are required in addition to those fixed structural outlets within the space the following definition of an extension cord is acceptable to the College. The extension cord must be a device recognized by a nationally recognized independent testing laboratory such as U.L. and be generically referred to as a "temporary power tap". This tap should have no more than six outlets, no less than #14 supply cord and contain an independent circuit breaker of no greater capacity than 15 amps.
13. Halogen lamps, partitions, room dividers, lofts are prohibited. Furthermore, furniture, under no circumstances, should unnecessarily restrict free and easy movement within the room. **Window air-conditioning units are strictly prohibited.**
14. For Residence Halls or Apartments: Food preparation must be confined to the kitchen area only. A refrigerator, stove and/or microwave, are provided. **Electrical equipment such as toaster ovens, heating and coils, microwave ovens, or the preparation or cooking of food in guest bedrooms is NOT permitted.** Guests may have refrigerators in their rooms only when the refrigerator is U.L. approved and its capacity does not exceed three (3) cubic feet.
15. Students/Guests may not move into or use any unoccupied spaces without prior approval from the Office of Conferences and Events. Students/Guests will be held responsible for any charges related to the repair of damages and cleaning required due to the unauthorized use.

ALCOHOL, ILLEGAL DRUGS, AND SMOKING POLICIES

16. **Skidmore College is a smoke-free campus.** Tobacco is defined as any type of tobacco product including, but not limited to, cigarettes (commercial, handmade or "e"/electronic), cigars, cigarillos, pipes, hookahs, oral tobacco (spit/spitless, smokeless, chew, snuff) or any other smoking material or device. Smoking and tobacco use within all buildings and throughout all Skidmore College grounds are prohibited. The new policy will apply to all members of the Skidmore community and to all guests and visitors to campus. Smoking and the use of any tobacco product are strictly prohibited in all College campus buildings, on the grounds of the campus including North Woods, as well as off-campus properties. Smoking and tobacco use in College vehicles and private vehicles parked on campus property is prohibited.
17. No person under the age of 21 shall possess or consume any alcoholic beverages on campus. **Alcoholic beverages may not be consumed by anyone, regardless of legal age, in any common or public areas in the residence halls or apartments.** Inappropriate behavior resulting from excessive consumption of alcohol or use of a controlled substance will not be tolerated.
18. The unlawful possession, use, manufacture, distribution, or dispensation of a controlled substance, as defined in the Penal Laws of the State of New York, is prohibited in and on Skidmore College owned or controlled property.

HEALTH AND FIRE SAFETY POLICES

19. All visitors/guests to campus are strongly encouraged (not required) to be fully vaccinated, including booster. Skidmore will continue to follow CDC recommendations for masking on campus. Free KN95 masks will be available to all members of the Skidmore community, as well as visitors/guests, at the Summer Registration Desk. If a visitor/guest knows they have been exposed to COVID-19 or if they are symptomatic, they should follow CDC guidelines with regards to exposure/masking. If they test positive, visitors/guests should notify their program administrator and follow their COVID-19 protocols to ensure the safety of the community. Positive visitors/guests are encouraged to leave campus, however they may isolate in rooms assigned to their program if they are unable to travel home. Skidmore's Dining Services is not able to offer meals to go, however we can credit any meals missed due to COVID. Skidmore's COVID-19 Guidelines are subject to change based on CDC, state and local guidelines.
20. Health Services is closed to all non-Skidmore students & summer guests. Guests must utilize off campus resources or their own health office.
21. Skidmore College offers a variety of summer programs that engage many different age groups and people from all over the world. With this wide and varied population and the residential component of our programs, there is concern about public safety, specifically communicable diseases, i.e. mumps, measles, chicken pox. At the time of an outbreak, it is very helpful to have immunization documentation. Participants who DO NOT have evidence of immunization may be asked to leave campus or be required to be immunized, in order to continue with the program and/or to stay on campus.
22. All Residence Halls and apartments are subject to periodic Fire Inspections. Unannounced fire drills will be conducted in the residence halls and apartments. Guest violations of Fire Safety codes may result in a monetary fine levied by the State of New York's Department of State, Office of Fire Prevention and Control. Fire alarm systems and fire-fighting equipment are in the residence halls and apartments for the occupants' protection. Any tampering with or misuse of this equipment is prohibited and is in violation of the law.
23. The possession or use of firearms, firecrackers, gasoline, candles, incense, or other highly combustible items is not permitted in residence halls or apartments. BBQ grills are permitted for use only when a minimum of 15 ft. from structures.
24. **No animals or pets of any nature will be allowed in any building.** If animals are discovered in rooms or buildings occupied by the guest, they will be required to remove the animal or to vacate the premises immediately. If an animal is discovered, an additional room cleaning charge of \$300.00 will be assessed to the Organization. Notwithstanding the foregoing, in compliance with the Americans with Disabilities Act (ADA) and the Fair Housing Act, and with prior approval from Skidmore's Accessibility Office, service and therapy animals may accompany the Participant requiring such animal in the Participant's assigned residential room. Service animals may accompany their handler in all facilities on campus. Therapy animals are permitted in residential facilities only and must be harnessed, leashed, tethered or otherwise under the physical control of their handler when outside a residential building. **Please contact the Skidmore Office of Conferences & Events directly for the Service and Therapy Animal Policies and procedures for approval.**

OTHER

25. All residence hall rooms and apartments are equipped with essential furniture and in apartment kitchens, essential appliances. The installation or addition of any non-Skidmore furnishings must be approved. Ceiling fans and air conditioner units are prohibited. Any modification to supplied furniture is prohibited (i.e. lofts, bed risers, mattress extenders, etc.).
26. All furniture provided by the College must remain within the room unless otherwise removed by the College under limited circumstances, such as de-tripling or accommodations. Students may not remove triple furniture themselves.
27. Residents are under a continuous (24/7) obligation, known as Courtesy Hours, to be considerate of other guests/students regarding noise levels and comply with reasonable requests to lower noise volume.
28. Quiet Hours in all residential spaces are from 9:00 pm – 9:00 am Sunday night through Friday morning, and 1:00 am – 10:00 am Friday night through Sunday morning.
29. Inconsiderate behavior, excessive noise, hosting bands or DJs, possession and/or use of subwoofers, surround sound systems, and the playing of any musical instruments within residential spaces is prohibited
30. **Summer residents must depart from their rooms by 11:00 AM** on their scheduled departure day and check out at the summer registration desk in Case Center. All residents are expected to make themselves aware of and abide by the specified move-in and move-out days and times.
31. Guests/Students are expected to leave their housing space clean and in the same or better condition than they found it. Spaces are expected to be broom clean, free of debris, trash and all personal belongings. In addition, spaces should be swept/vacuumed and surfaces should be wiped down. In the apartments, kitchen sinks and refrigerators should be cleaned and emptied of personal belongings, as well as showers, sinks, and toilets. All college-owned furniture must remain present in the room, unless it was removed by Facilities Services.
32. Skidmore College is not liable for loss of money or valuables by any person or the loss or damage to any resident's property. The College is not responsible for storage of personal items. The College is not responsible for any personal items left in a room or apartment after the scheduled departure date.
33. Skidmore Honor Code: The summer resident signing this contract affirms their intention to abide by the terms of the Skidmore College Honor Code, as follows: "I hereby accept membership in the Skidmore College community and, with full realization of the responsibilities inherent in membership, do agree to adhere to honesty and integrity in all relationships, to be considerate of the rights of others, and to abide by the college regulations."
34. All room and/or board fees must be paid in full before check in.

**VIOLATION OF ANY OF THESE RULES BY ANY GUEST AT ANY TIME MAY RESULT IN
IMMEDIATE DISMISSAL FROM CAMUS HOUSING**