

## Curriculum Committee 2013-14 Annual Report

### Members

**Faculty:** Michael Eckmann, Sylvia Franke McDevitt, T. H. Reynolds, Shirley Smith (chair), R. Kenji Tierney (Fall '13), Aiwu Zhao

**Administration:** Dave DeConno, Sharon Clemmey, Corey Freeman-Gallant, Paty Rubio

**Student Rep:** Jessica Strasser

**Admin assistant:** Theresa Wagner

Curriculum Committee started the year with an important techno/organizational innovation. Dave DeConno elaborated a plan using datastor: new forms are submitted electronically to the Dean's office (Theresa Wagner). The flow of files in Datastor/Netshare is: Theresa → Paty → CC chair; s/he puts them on the agenda, and committee members prepare for discussion at the next meeting. Routine files travel from Theresa → Paty → chair → Corey and Dave. In all cases CC chair informs the relevant department or program chair and the faculty member/s involved of possible queries/suggestions or final decision.

Also in the realm of organizational matters, CC approved an Operating Code (Sylvia) and a running list of notes/discussion rubrics to give future members of CC some historical reference. CC will hand the OC to FEC for approval Fall '14.

CC met twelve times Fall '13 and seven times Spring '14. The Committee approved a myriad of new courses and course revisions. Extensive work included:

- Consideration and approval of MB revisions of their entire curriculum;
- SW revisions to major and overall implications of increase in number of courses for a major;
- Consideration and approval of ten SSP new course proposals.

CC approved updates to Skidmore's credit hour policy that now includes guidelines for on-line and blended-learning

courses: <http://www.skidmore.edu/registrar/faculty/credit-hour-policy.php>

Second semester CC, after requesting input from faculty and CEPP, approved the Media and Film Studies minor.

In March '14 CC chair sent letters to department chairs and program directors explaining the necessity of compliance measures for the reaccreditation process by Middle States. Specifically, the request for documentation and clarification pertains to the assignment of credit in those courses with a flexible-fourth hour.

CC discussed the FEC faculty governance reform proposal and shared its disapproval with faculty (via email) of the fundamental abolition of the CC.

Respectfully submitted,  
Shirley Smith (chair)  
July 9, 2014