

# Dance Studio Terms of Agreement

*Adopted August 5, 2020*

1. **Consequences** for violating the Studio Terms of Agreement: 1<sup>st</sup> violation is a conversation to make terms clear, 2<sup>nd</sup> violation loss of all studio use.
2. **Students utilizing the studios** must all sign the Dance Community Care Pledge and follow the Dance Studio Policies and Procedures for Technique Classes.
3. **Students enrolled in dance classes** may request studio space for class work only for no more than one hour at a time; we will allow for at least 30 minutes in between bookings. **Student clubs** are not permitted to use the studios during Fall 2020.
4. **No more than 5 students** are permitted in the studio at one time
  - **The names of any additional students** must be emailed to Iddawson when you enter your studio request: **include date and studio**
  - Students cannot use a studio if it is reserved for someone else in EMS. We need accurate information for COVID-19 contact tracing.
5. **Studios must be requested** at least 24 hours in advance and by Thursday at noon for a studio needed on Saturday or Sunday. **No walkup studio use permitted.**
6. **Follow Dance Center EMS Instructions when entering space requests - found on dance website and posted at studios.**
  - Students enrolled in Choreo II may submit studio requests online via the Scheduling Office up to 4 weeks in advance.
  - Students enrolled in all other dance classes may submit reservation requests online via the Scheduling Office up to 2 weeks in advance.
7. **No food or beverages permitted**; water bottles with caps permitted
8. **No street shoes inside the studios** – leave them in the hallway bins. No tap or Irish step shoes; only dance slippers and jazz shoes are permitted.
9. **No incense, perfume or candles or flames** are permitted. **No tape** may be added to the floor, walls or ballet barres without authorization.
10. **Pianos** are strictly off limits.
11. **No personal items** may be stored in the studio or studio closets. The closets are for Dance Department equipment and supplies only.
12. **HVAC system set to "auto"** will switch from "heat" to "cool".
13. **Lock the audio cart** in the storage closet after use.
14. **Shut the door** to the studio so that it locks when finished.
15. **Report any problems** with equipment or facilities to Lori Dawson: Iddawson or 518.316.0424