

SCHUPF SCHOLAR
(10 Week Grant Period)

APPLICATION COVER PAGE

Please attach this page to all materials submitted.

SUMMER 2013

DEADLINE: Friday, February 8, 2013

SEE: Schupf Scholar Program Application Guidelines.

http://cmsauthor.skidmore.edu/dof/fac_dev/upload/Schupf-Description.pdf

1A.

Faculty Name:	Click here to enter text.	Department:	Click here to enter text.
E-Mail Address:	Click here to enter text.	Ext:	Click here to enter text.
Faculty Status:	☐ Tenured ☐ Tenure-track ☐ Non-Tenure		
	☐ Full-Time/Regular ☐ Full-Time/Temporary ☐ Other: Click here to enter text.		
Faculty Prior Participation in Summer Research Program? ☐ No ☐ Yes – When? Click here to enter text.			

1B.

Student Name:	Click here to enter text.	Class Year:	Click here to enter text.
E-Mail Address:	Click here to enter text.	Phone:	Click here to enter text.
Student Prior Participation in Summer Research Program? ☐ No ☐ Yes - When? Click here to enter text.			

2.

Title of Project: [Click here to enter text.](#)

3.

Abstract/Brief Description: Provide a statement of 125 words or less describing the proposed project in language understandable to the non-specialist. The Faculty Development Committee membership includes faculty from different disciplines. It is your responsibility to provide a description of your project and your objectives that is easily understood by someone outside your area of expertise.

Attached? ☐ Yes ☐ No

4.

Statement written by the faculty providing a description of the working relationship with the student and how the experience benefits the student's educational, professional, and/or creative goals.

Attached? ☐ Yes ☐ No

Signed? ☐ Yes ☐ No

Do you have external funding to support this project during the summer? ☐ Yes ☐ No

If so, how much and for what period? [Click here to enter text.](#)

5.

Statement written by the student providing a description of the working relationship with the faculty member and how the experience benefits his/her educational, professional, and/or creative goals.

Attached? ☐ Yes ☐ No

Signed? ☐ Yes ☐ No

6.

Goals, proposed activities, and format of final outcome expected: Provide information as to what you intend to accomplish during the research period and the format of the expected final outcome; e.g., journal article, presentation at a conference, exhibit, website, performance, etc.

Attached? ☐ No ☐ Yes

7.

Budget: Provide an itemized budget indicating the cost of equipment and supplies needed to complete the project.

Attached? ☐ Yes ☐ No

8.

Complete Description: Provide a detailed description of the project (1500 words or less) in language understandable by the non-specialist; where appropriate, details about the duration of time spent at other sites and a rationale for it should also be included.

Attached? ☐ Yes ☐ No

9.

Signatures and dates. Your signature indicates that you have read and understood the program goals, application procedures, criteria for selection, and general information and that you accept all the responsibilities inherent therein. Both faculty and student participant must sign this application before submitting it to the Office of the Dean of the Faculty and Vice President for Academic Affairs.

Faculty Member's Signature

Date: _____

Student's Signature

Date: _____

PLEASE NOTE:

A FINAL REPORT must be submitted to the Office of the Dean of the Faculty and Vice President for Academic Affairs by **May 15** of the year following the summer research period. Faculty members must submit one report for each award.

Failure to file a final report may result in advances being treated as taxable income and will disqualify participants from future grant opportunities.

The Final Report, submitted online, will consist of:

- A written summary and a brief description of expenditures.
- A description of the future educational and professional plans of the student participant, including plans for additional research in their junior and senior years.

The final report forms can be found at:

FACULTY Final Report: http://cmsauthor.skidmore.edu/dof/fac_dev/internal/schupf_faculty_report.cfm

STUDENT Final Report: http://cmsauthor.skidmore.edu/dof/fac_dev/internal/schupf_student_report.cfm

All materials and/or equipment purchased with grant funding become the property of Skidmore College upon completion of the project.

The applications which are funded may be placed in a file accessible to the public, foundations, media, and future applicants.

If you have questions or need assistance, please contact Debbie Peterson in the Office of the Dean of the Faculty and Vice President for Academic Affairs at X5705.