

FACULTY MEETING
December 7, 2012

MOTION

On behalf of the Curriculum Committee, the Faculty Executive Committee moves that the following new language be added to the *Faculty Handbook* in Part One. It will become a new section XX and the sections to follow will be renumbered XXI. and XXII. accordingly. Here is the new language:

XX. ESTABLISHMENT OR ELIMINATION OF A MINOR

Authority to establish or eliminate minors is vested in the Faculty and Dean of Faculty/Vice President for Academic Affairs. The primary vehicle for faculty approval rests with the Curriculum Committee.

Establishment or elimination of a minor is accomplished according to the following procedures:

A. A proposal to establish or eliminate a minor shall be made first to the Curriculum Committee by members of the Faculty. The proposal shall be accompanied by a complete rationale based on academic concerns.

B. The Curriculum Committee shall consider the proposal and rationale in the context of all the issues that are relevant to the College's long-range educational goals. During its study, the Curriculum Committee shall work closely with the Administration and the department/program (or departments/programs) of the minor in question. It will invite faculty input.

C. Upon approval of a proposal to establish or eliminate a minor, the result will be announced at a Faculty Meeting by the Curriculum Committee.

Rationale: The *Faculty Handbook* includes a procedure for the establishment or elimination of a *major*, but there is no procedure for the establishment or elimination of a *minor*. The Curriculum Committee has been operating largely on precedent, and the lack of language has led to confusion about procedure, including whether or not a faculty vote is required. This language helps to clarify and standardize the process. While no vote is necessary for minors, the CC will provide a chatroom to make visible its work and invite faculty input.