

FACULTY MEETING

November 2, 2012

MOTION

The Faculty Executive Committee moves that the following changes to the *Faculty Handbook* (Part Two, II.F.1.) be adopted:

Current FH language, with addition in bold and deletion tracked...

FACULTY EXECUTIVE COMMITTEE (FEC) — Elected

Function: To act as the primary conduit of information and ideas into and out of the Faculty concerning all-College issues and policies; to oversee faculty governance and faculty participation in all-College governance; and to act as Faculty Observers of the Board of Trustees. FEC fosters communication within the Faculty, via both reports to the Faculty Meeting and organization of other faculty discussion meetings and forums, about all-College issues and policies. **The Chair of the FEC shall sit on the IPPC in order to strengthen communication between the two committees.** FEC, together with IPPC and SGA, is responsible for the proper constitution of all-College committees and subcommittees.

FEC is responsible for coordinating faculty committee work and for furthering democratic representation and committee efficiency. FEC is responsible for ensuring the proper constitution of faculty committees: it solicits nominations for, conducts elections for, and makes appointments to faculty and all-College committees; it provides advice and oversight of procedures regarding faculty appointments to search committees for senior administrative positions; and it maintains a list of all faculty members on all committees. In addition, FEC reviews operating codes of all faculty committees and maintains files of annual committee reports, and FEC is responsible for ensuring that the text of the Faculty Handbook appears and remains precisely as approved by the Faculty.

FEC convenes the Committee of Committees (comprising faculty members of FEC, IPPC, CAPT, CAFR, CEPP, Curriculum Committee, FDC, and any current ad hoc committees whose presence FEC believes would be helpful to the Committee) at least twice a year to assess the interactions among member committees and between them and the Administration, and to discuss ongoing issues and any problems in committee operations. FEC is then required to inform the Faculty at large of the issues raised by the Committee of Committees.

Finally, FEC observes the on-campus meetings of the Board of Trustees, at the invitation of the Board, and reports its observations in writing to the Faculty. (In addition, CAPT, CAFR, and the Chair of CEPP meet annually with the Academic Affairs Committee of the Board of Trustees.) The Chair of the FEC and the faculty Vice-Chair of the IPPC shall meet regularly throughout the academic year so that each committee can be apprised of the other committee's work.

Membership: Five members of the Faculty elected to serve three-year terms.

Comment [BJB1]: This sentence would be deleted.

Rationale:

Since the decision of a previous FEC and IPPC to terminate the unwieldy and ineffective FEC 9-FEC 6 structure, it has been clear that a new way of ensuring communication between these two committees must be found. Initially it was thought that regular meetings of the IPPC Vice-Chair and the FEC Chair would provide that communication; however, these meetings were not always regular, and they necessitated one person speaking for an entire committee and summarizing a meeting.

This past year FEC and IPPC piloted an arrangement by which the FEC chair was invited to sit on IPPC. At the end of the pilot, both committees reviewed the arrangement and concluded that the arrangement should be made permanent. FEC's "being in the room" helps FEC particularly in its function as the "primary conduit of information and ideas into and out of the Faculty concerning all-College issues and policies." Furthermore, the FEC chair's sitting on IPPC parallels the CEPP chair's position on IPPC. The FEC chair's presence at IPPC meetings does not constitute, or substitute for, consultation between the two committees.

Changes to Part Three of the *Faculty Handbook* simply need the approval of IPPC, FEC, and SGA.

Part Three.I.B.1

Membership: ...the Vice President for Finance and Administration; the Vice President for Advancement; the Dean of Admissions and Financial Aid; the Dean of Student Affairs; the Dean of Special Programs; the Director of Institutional Research; the Chief Technology Officer; the Chair of the Campus Environment Committee; the Chair of the Committee on Intercultural and Global Understanding; **the Chair of FEC**; the Chair of CEPP; one representative from the administrative/professional staff....