<u>Prior to Disclosure</u>: If you believe a student is about to tell you about an incident of sexual or gender-based misconduct, explain your reporting duties before they make the disclosure. If the student wants to talk to someone **without** any information being reported, refer them to the on-campus and off-campus confidential or anonymous support resources.

Step 1 Reassure and Assess Safety

Provide the student with non-judgmental support and ensure the student is safe. If there is immediate danger, call Campus Safety at 518.580.5566.

Step 2 Refer

Explain your reporting duties AND refer students to resources.

The Sexual And Gender Based Misconduct Brochures and Website are helpful.

Step 3

Report to the Title IX Coordinator or appropriate designee

At the earliest possible time (no later than 24 hours) after the disclosure, report the incident to:

Joel Aure, Title IX Coordinator at 518-580-5708 or jaure@skidmore.edu
Sarah Delaney Vero, Title IX Deputy Coordinator at 518-580-5022 or svero@skidmore.edu
Pat Fehling, Assoc. Dean of the Faculty at 518-580-5376 or jefehling@skidmore.edu
Saytra Green, Asst. Dir of Employment Diversity at 518-580-8418 or sgreen3@skidmore.edu