

## **Spring 203 Committee of Committees Minutes May 5, 2023 (11:30–1:00 pm)**

Present: FEC members Xiaoshuo Hou (Chair), Jason Ohlberg (scribe), Oscar Perez Hernandez (scribe), and Dominique Vuvan (scribe) along with representatives from ATC, PC, IPPC, CEPP, CAFR, CC, FDC, AC, and CIGU.

The FEC chair welcomed everyone and thanked committee members for their work this semester. The FEC chair reviewed the purpose of the meeting; the Committee of Committees meeting is an opportunity to share the important work that committees have been doing over the past semester. Further, committees are invited to report on the quality of intra-committee and inter-committee interactions, as well as the working relationship with college administrators. FEC chair reminded committees of the end-of-the-semester tasks including annual report, Operating Code, and scheduling meetings for the fall. Finally, committees were asked to identify their incoming chairs for AY 22–23.

### **Appointment and Tenure Committee (ATC)**

- Incoming chair: Marketa Wolfe
- Met twice a week; 8 candidates
- Very good working relationships with the administration
- Involved in every cabinet hire and met regularly with the President
- Met with FEC and CAFR on issues brought forward by those committees
- Met with the Working Group on Inclusive and Accessible Teaching and Learning

### **Promotions Committee (PC)**

- Incoming chair: Bernie Possidente
- Had 9 cases this year
- Good relationships with the administration
- Advised the DOF on 2 endowed chair positions
- Operating Code was out of date and worked to update it
- Studied models for an updated PC calendar; will announce it to the community next week; changes will go into effect for AY 2024–2025
- Studied promotion criteria in the *Faculty Handbook* (FHB) and noted discrepancies in cultural belief held by some and what is detailed in the FHB

### **Institutional Policy and Planning Committee (IPPC)**

- Incoming vice chair: Smriti Tiwari (unknown at the time of the meeting)
- Discussed major turnover in cabinet, campus master planning, and budgeting and student enrollment as major discussions for the committee
- Commented on a productive working environment of the committee and how members approach the work from an institutional mindset; credited the President with valuing the committee and genuinely listening to what the committee members had to say

### **Committee on Educational Policies and Planning (CEPP)**

- Incoming chair: Nick Junkerman
- CEPP passed the syllabus motion that mandates that faculty distribute syllabi to students at the beginning of the term
- Reviewed the change of provider for the London first-year program
- Added a new CIS program in Prague
- Terminated a sub-committee of CEPP – Advisory Committee on Off-Campus Programs (ACOP)
- Engaged in conversation with the Working Group on Accessible and Inclusive Teaching and Learning
- Tried to solve the “Thanksgiving problem” by instituting a full-week break but was unsuccessful
- Reported good collaboration with the administration

### **Curriculum Committee (CC)**

- Incoming chair: Chris Vecsey
- Accomplished a lot this year, reviewing 71 proposals in the fall and 73 in the spring, for a total of 144 proposals
- Reported that members of the Registrar's Office offered invaluable historical context and knowledge of the inner workings of the Catalog
- Reported good working relationship with ADOF Michael Arnush
- Developed a motion to adjust CC membership, dropping 1 faculty member, 1 student member, and re-establishing a single DOF voting member, which was passed at the faculty meeting; consulted FEC on the motion and worked with FEC to make plans for how to implement new membership for the upcoming year
- Worked with CEPP on a variety of occasions, including providing feedback on their motion to require faculty to provide syllabi. Received helpful feedback from CEPP when considering proposals to eliminate two interdepartmental majors and a proposal to create a new minor in Entrepreneurship; all three proposals have been passed.
- Worked with the Quantitative Reasoning team to review course proposals with questions related to their placement within the QR progression
- Communicated with Eric Morser as the Director of the Bridge Experience to discuss how to evaluate the Practice/Application component of Bridge course proposals.
- Worked with Rachel Roe-Dale as the Director of the First-Year Experience as well as others in the OCSE office on a set of proposed courses to be offered this fall in London through a new provider
- Reported a great working relationship with all of the groups and individuals mentioned above

### **Committee on Academic Freedom and Rights (CAFR)**

- Incoming chair: AJ Schneller
- 5 informal inquiries (1 from student, 4 from faculty)
- Consultation with 1 faculty member
- 3 formal consultations with the administration

- Researched the roles of an ombudsperson at peer and aspirant institutions but does not have formal recommendations to make at this time
- Suggested that DOF start prompting department chairs who have faculty coming up for tenure and promotion to review personnel policies and inform faculty of process prior to going up for ATC/PC
- Suggested prompts for departments to have discussions of discipline-specific standards and procedure for letter writing before they find themselves in deliberation, etc.
- Suggested DOF to draft language for guidance on conversion processes
- Discussed the need for having a regular meeting time that coincides with ATC and PC
- Reported productive relationships with the administration and inter-committee work

### **Faculty Development Committee (FDC)**

- Incoming chair: Pushi Prasad
- Worked on the usual responsibilities of the committee: awards, grants, and other opportunities
- Spoke to the excellent relationship with ADOF Janet Casey
- Discussed the need to create new language for FDC Handbook related to the number of students eligible for summer collaborative research grants

### **Athletic Council (AC)**

- Incoming chair: Lucy Oremland
- Received annual report from the Office of Advancement
- Received annual report from Student Academic Services regarding the academic standing and use of support services by student-athletes
- Discussed the impact of mandated class activities outside of regular meeting times on both student-athletes and students at-large

### **Committee on Intercultural Global Understanding (CIGU)**

- Incoming co-chair: Masako Inamoto (unknown at the time of the meeting)
- Met bi-weekly
- Two (in Palamountain, near Bolton) multi-stalled restrooms have been converted into all-gender ones; signs for all restrooms have been changed to be more consistent and to avoid stick figures
- Name Policy is being finalized; CIGU members will vote on the policy soon, and if it's endorsed by CIGU, the policy will be brought to IPPC
- Met twice with the group of students, Black Trans Abolitionists, and followed up on their requests made in September 2021 to address transphobia – invited relevant offices (Title IX, Library, HR, etc.) and each office reported their progress
- Met with Campus Safety leadership and discussed the external consultant Margolis Healy's report; commented on the draft of their policy on the use of electronic security cameras
- Met with IDC (Indigenization and Decolonization Collaborative group)

- National Assessment of Collegiate Campus Climates (NACCC) survey is scheduled to be distributed to the faculty in Fall 2023 and the 2021 student survey results will be posted shortly
- Identified facilitators to lead workshops on creating an affirming campus for trans & nonbinary students and antiracism
- Postponed until next academic year to draft a DEI/Accessibility policy on new buildings and renovations in regard to the Campus Master Plan; look forward to partnering with the newly reconstituted Space Planning Working Group
- Reported good working relations within the committee as well as with administration

### **Faculty Executive Committee (FEC)**

- Incoming chair: Dominique Vuvan
- With the governance committee elections and appointments done in the fall, FEC's spring semester focused on collaborations with committees and the administration as well preparing for the formal review of the current governance system due next academic year
- Found replacements for AC and ATC
- Did some housekeeping and updated its Operating Code
- Appointed two faculty representatives to serve on the Space Planning Working Group in consultation with the co-chairs of the Working Group, Pat Fehling (Associate Dean of the Faculty) and Daniel Rodecker (Director of Facilities)
- Worked with President Conner and ATC on staffing the Search Committee for the General Counsel and VP for Human Resources. For the first time the call for willingness to serve only generated two nominees and only one accepted the nomination, which meant no faculty voting was needed. FEC communicated the result with President Conner and ATC
- Reviewed motions brought by CAS, CC, CEPP, and PC regarding minimum standards for student continuation, changes in CC membership, syllabus policy, and unsolicited letters respectively, and offered feedback
- Worked closely with CC to develop a plan to roll out the changes in CC membership and offered feedback on procedures regarding the termination of two interdepartmental majors and the creation of a minor in Entrepreneurship
- Consulted by PC on its revised calendar and by CAFR on addressing potential summer work in its Operating Code
- Worked with ATC on potential changes to the Faculty Handbook and the two committees held a joint meeting. Although the two committees eventually decided not to pursue the changes as is, the meeting generated constructive conversations. FEC hopes to continue the efforts
- Met with the Working Group for Inclusive and Accessible Teaching and Learning
- Held another faculty-only meeting on April 14, discussing values regarding service and shared governance as well as how well the current system meets those values. The hybrid meeting was well attended and FEC shared the notes from the meeting with the faculty. At the meeting, there was a consensus that service is important, especially when it is meaningful and empowering, and while the current system does not always match faculty interest, preference, and

expertise well with the positions and could do more to account for non-governance service and generate a broader engagement, it does fulfill some of the other values well and is an improvement from the previous system