

Committee of Committees Meeting Minutes
Dec 11, 2025 11:20-12:30 pm
Dining Hall Test Kitchen

Attendees: FEC (Abel Arango, Jeremy Day-O’Connell, Pat Hilleren), Larry Jorgensen (ATC chair), Kendrah Murphy (PC chair), Murat Yildiz (IPPC member), Amy Frappier (CEPP chair), Erica Bastress-Dukehart (CAFR chair), Eric Morser (CC chair), Joseph Cermatori (PHF chair), Daniel Peterson (AC chair), Aiwu Zhao (CIGU chair), Greg Pfitzer (CAS chair).

Committee representatives were called on in turn to summarize their activities in the Fall, look forward to the Spring, and answer any questions.

Faculty Executive Committee (FEC)

1. Held weekly meetings throughout the semester to manage ongoing tasks and ensure timely progress on committee responsibilities.
2. Collaborated with ATC and PC to address and correct inconsistencies between the Faculty Handbook and the CBA. The 2025–2026 Faculty Handbook has now been approved.
3. Coordinated the nomination and election of the faculty representative for the VP of Advancement search.
4. Administered governance committee elections and appointments. Elections have been successfully completed, and FEC will finalize remaining appointments of one committee early in the Spring semester.
5. Introduced a motion to include the revised parental leave policy in the Faculty Handbook.
6. Introduced a motion to adopt a new faculty governance cycle with the goal of “smoothing the curve” and improving faculty availability for committee service, thereby promoting fairness and aligning service more effectively.
7. Will co-host a faculty-only meeting (with panel of CPDs) on December 12, 2025.
8. In the Spring semester, FEC will continue its work on faculty governance.

Athletic Council (AC)

AC meets once a month. The committee’s current focus is supporting first-year student athletes and considering a specialized orientation program.

Institutional Policy and Planning Committee (IPPC)

IPPC reported that neither the Budget and Finance Subcommittee nor the Student Affairs Subcommittee scheduled meetings this semester. There has been an attempt to lessen the role and influence of these subcommittees. Committee discussions included Middle States reaccreditation, AI conversations with working groups and resisters, an SGA update, review of the parental leave policy, and sustainability updates. The committee noted a positive relationship between the administration and the committee, along with questions about the functioning of the committee itself.

Curriculum Committee (CC)

Curriculum Committee works to maintain the integrity of the curriculum, including course proposals and program changes. CC has nine members, six of whom are voting members. Corey R. Freeman-Gallant serves on CC as an administrator. The committee meets once a week.

This semester, CC met 13 times and approved 83 proposals, including 40 routine revisions, 19 new courses, one new FYE, 14 course revisions, and 9 major and minor revisions. CC met with CEPP about the senior coda, expedited FYE proposals, and consulted with the Associate Dean about accommodations and attendance. The committee discussed course caps for Scribner Seminars, noting a cap of 16. If faculty do not offer enough FYE seminars, caps on Scribners may go up. Course caps are in the purview of CC, though CC does not serve during the summer. Additional conversations addressed the coda requirement, Scribner Seminar processes, and accommodations and attendance language in syllabi. The committee reported a good relationship with the administration. Future conversations will include micro-credentials and Title II accessibility.

CC clarified an item from the last CoC meeting minutes regarding Scribner Seminar course caps: since CC does not serve during the summer (when incoming enrollments and seminar needs are finalized), CC has empowered the FYE Director to raise course caps as a last resort in a crisis situation. The CC also corrected the minutes from the last CoC meeting to clarify that instructors do not have the option of declining this enrollment increase.

Periclean Honors Council (PHC)

PHC has a cordial but minimal relationship with the administration. The council held six events this semester, organized workshops for students, renovated the website, reviewed the operating code for CBA compliance, and reviewed applications for the Honors Project requirement. It was noted that the PHF Director is the de facto advisor of 150 advisees.

Committee on Academic Freedom and Rights (CAFR)

CAFR's work is confidential. It has been quiet during Fall 2025 and continues to get along well with the administration.

Committee on Academic Standing and Standards (CAS)

CAS meets once a week and includes 11 members from faculty and advising. The committee handles withdrawals, reapplications after withdrawal, and academic advising matters, working with Corey and the Registrar's Office.

CAS discussed policy around late withdrawals, noting that medical documentation is required but often takes weeks to obtain. Medical reasons may involve "distress." This semester, 63 students were reviewed for academic standing, including those under a 2.0 GPA or for other reasons.

Committee on Intercultural and Global Understanding (CIGU)

CIGU serves an advisory role and currently includes two faculty members and Oscar. The committee meets every other week. CIGU held seven meetings during Fall 2025. The year began with an external facilitator who guided the committee in reflecting on past work, setting goals, and considering collaborative practices.

- CIGU continued coordinating the In It program, now in its 10th year. Fall events included:
 - History Wall Unveiling
 - An Evening with *Sweet Honey in the Rock*
 - Land Acknowledgement and Meaningful Action
 - Dialogues on Black Dimensions in Art
- CIGU also coordinated the Two Trees of Peace event, as part of its ongoing efforts to create opportunities for meaningful dialogue about Skidmore’s institutional history and its connection to the AAC&U TRHT project (Strategic Plan Foundation 4).
- The main fall initiative to advance Foundation 4 was the “Sustaining an Inclusive Community” open forum held on November 21. Two sessions were offered to accommodate participants. Approximately 100 community members attended, and over 100 pieces of feedback were collected through sticky notes and table discussions.
- In response to forum feedback, CIGU—working with shared governance groups, the Bias Response Group (BRG) and the Space Planning Working Group (SPWG)—proposed a Recommendation to Establish a Campus-Wide Group on Access to IPPC and the President’s Cabinet. The recommendation was discussed at the IPPC meeting on December 5, where a task force format was approved. Further details will be presented in early spring.
- CIGU also formed two working groups for Spring 2026:
 1. Development of a campus-wide Land Acknowledgement
 2. A dialogue/respect campaign initiative

Committee on Educational Policies and Planning (CEPP)

CEPP meets weekly and includes five faculty members. Committee work included online evaluations, AI pressures, collaboration with CC about CODA, reviewing the Self-Study, micro-credentials (connected to Career Services), and Title II accessibility issues.

Honors Forum Council (HFC)

The Honors Forum Council is a minor committee and not a governing body. The council has six members and one student council president (Samantha). The relationship with administration is cordial but minimal. Activities included student events, trips, career development, website language review, Honors project application review, Honors capstone proposal review, and reviewing new applicants in the spring (225 total). The council will host three major talks in spring, review nominations for the Periclean Honors Award, and administer the Academic Festival.

Promotions Committee (PC)

Fall semester committee work included 1) anti-bias training, 2) reviewing honorary degree nominations, 3) holding an information session for newly tenured-faculty and CPDs, 4) drafting a motion related to PC membership, 5) working with ADOF Cohen and the Chairs of FEC and ATC to review new FHB language proposed to align the FHB with the Collective Bargaining Agreement 6) reviewing language in the Model Personnel Policies related to promotion (this will continue in the Spring and PC will make recommendations to the Dean's Office), 7) consulting with CEPP and ATC regarding changes to the qSETS, and 8) routine business including reviewing/revising PC's norms, procedures, and rubrics, soliciting letters from Chairs of promotion cases, answering questions from promotion candidates and CPDs. Five promotion cases that will be reviewed in the spring. The committee continues to work well together and reports an excellent working relationship with the Dean's office. ADOF Perez-Hernandez has been particularly helpful to the committee. Interactions with FEC, ATC, and CEPP have been collegial and productive.

Appointments and Tenure Committee (ATC)

○ Interactions with Member Committees

CEPP and ATC Collaboration: CEPP consulted with ATC regarding the implementation of online qSets.

Joint Training: PC, ATC, and the CAFR jointly participated in anti-bias training at the beginning of the Fall Semester, sponsored by the Dean's Office.

○ Interactions with the Dean's Office

In the Fall Semester, ATC works closely with the Dean's Office to support faculty members undergoing tenure review and to evaluate tenure cases. These interactions have gone well—they have been productive and collaborative.

○ Interactions with the President's Office

ATC engaged with the President's Office on three matters so far this year:

1. Appointment of an Interim DOF/VPAA
2. Faculty Representation on the VP for Advancement Search Committee
3. Review of Senior Administration

The first two items revealed some gaps in our processes. In response, the President, DOF/VPAA, FEC Chair, and ATC Chair met to address these issues. Resolutions included:

- Adding language to the ATC Operating Code regarding the constitution of search committees.
- Developing Faculty Handbook language (currently in progress) concerning the appointment of interim vice presidents.

The third item—the review of senior administration—remains an active topic of discussion with the President, initiated by ATC last spring. This topic has also been included as a question in the Middle States review. ATC has identified that one senior administrator's review is overdue according to the Faculty Handbook timeline. Both the Chair of the committee individually and the committee as a whole have met with President Conner. We are making progress, although it has been going more slowly than we had

originally hoped. ATC takes seriously its responsibility to conduct senior administrative reviews and is taking steps to advance the process this year.