

FACULTY MEETING
October 9, 2026

AMENDMENT

The Faculty Development Committee and the Office of the Dean of Faculty/Vice President Affairs propose the following revisions to the 2026-2027 Faculty Handbook:

Current language in the Faculty Handbook (Part One, Article IX, Section A, 3, c):

- c. Reporting
 - i. Major changes in objectives after the leave has been granted must be reported and may be made only by agreement with the Dean of the Faculty/Vice President for Academic Affairs. Petition for such change must be made in writing.
 - ii. Upon completion of the leave, a final report shall be sent to the Dean of the Faculty/Vice President for Academic Affairs and the Chair of the department, not later than April 15 in the case of first-semester leaves and November 15 in the case of second-semester or full-year leaves.
 - iii. Failure to file a satisfactory sabbatical report will affect eligibility for future sabbatical leaves.

Revised language:

- c. Reporting
 - i. Major changes in objectives after the leave has been granted must be reported and may be made only by agreement with the Dean of the Faculty/Vice President for Academic Affairs. Petition for such change must be made in writing.
 - ii. Upon completion of the leave, the faculty member shall report on the sabbatical project in the Annual Report.
 - iii. Failure to report on the sabbatical project will affect eligibility for future sabbatical leaves.

Rationale: Faculty will document work completed during pre-tenure leaves and sabbaticals in the Annual Summary of Activities (Annual Report) instead of submitting a separate sabbatical final report. This change reduces administrative burden on faculty and eliminates a duplicative process, since the Annual Summary of Activities already serves as a vehicle to document these leaves.