

The cornerstone of the College's reopening plan for the Fall 2020 semester is the health and safety of the campus community. In order to ensure the safety of our community, and continuity of our operations, all faculty and staff utilizing campus facilities and working with students must participate in an informal briefing concerning guidelines and precautions to help protect against the spread of COVID-19. Employees who are working remotely or who will only be on campus briefly (i.e. no more than twice per week **and** for a period that amounts to no more than 30 minutes each time) are not required to participate in the information session.

I understand and agree to the following, ***I have:***

I understand and agree to the following, ***I will:***

	YES	NO	N/A		YES	NO	N/A
Read the College's Reopening Safety Action Plan				Complete the mandatory daily health certification screening before coming to campus			
Listened to or participated in a COVID-19 information session given by the EHS Office for Academic Affairs				Wear a face covering at all times in public spaces			
Reviewed the HR face covering and hand washing video				Keep a close contact log and e-mail it to HR (hr@skidmore.edu) weekly			
Reviewed the classroom disinfection protocol				Keep a seating chart and attendance for my classes			
Reviewed the guidelines for teaching in a physically distanced classroom				Keep a cleaning log for all non-community spaces I occupy			
An understanding of the expectations for student employees				Not participate in or hold in-person meetings on campus			
				Not allow non-essential visitors to come to campus			

By checking this box and *typing my name* below, I am electronically signing *this form*.

Full Name:

Date:

E-mail the completed form to your Chair or Program Director.