

Setting Up Okta Verify (Mobile Devices)

Before you begin, have both your mobile phone and a computer to do this setup. During the setup it requires scanning a QR code, which you can't do if you're using your phone to log into Okta.

1. This setup requires you to scan a QR style barcode using your mobile device. Please use Chrome or Firefox on your computer to go through the setup. Download and install Okta Verify on your mobile device before you begin this process.

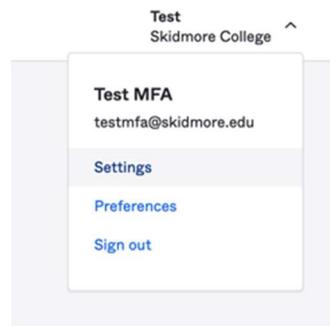
iPhone – Okta Verify in the App Store:

<https://apps.apple.com/us/app/okta-verify/id490179405>

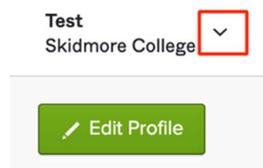
Android – Okta Verify in the Google Play store:

https://play.google.com/store/apps/details?id=com.okta.android.auth&hl=en_US&gl=US

2. On your computer, go to <https://skidmore.okta.com> and sign in.
3. On the Dashboard, click on your name in the upper right corner of the page and click on **Settings**.



4. Click on **Edit Profile**

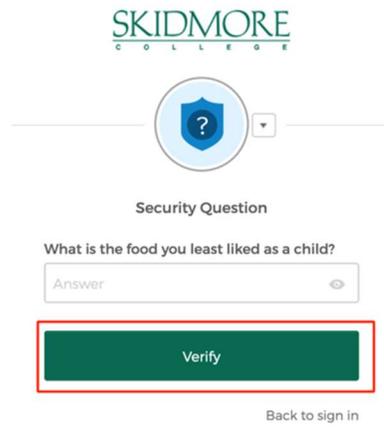


5. Enter your password and Click **Verify**.



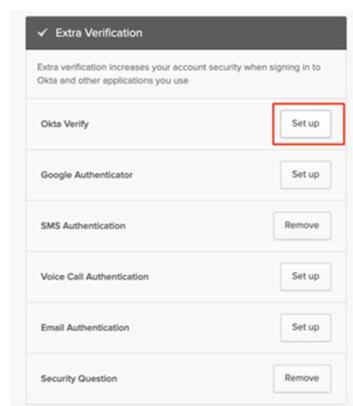
The screenshot shows the Skidmore College logo at the top left and "Test MFA" at the top right. Below the logo is a box titled "Please verify your password". Inside this box, there is a "Password" label above a text input field. Below the input field is a "Verify" button, which is highlighted with a red rectangular border.

6. Enter your current MFA factor, and click **Verify**. Example:



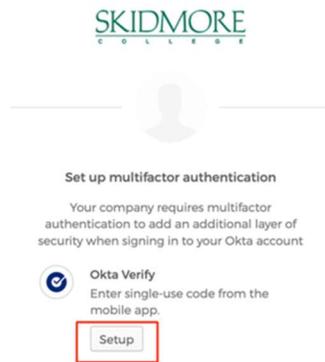
The screenshot shows the Skidmore College logo at the top. Below it is a circular icon containing a question mark. Underneath the icon is the text "Security Question". Below that is the question "What is the food you least liked as a child?". Below the question is an "Answer" input field with a small eye icon to its right. Below the input field is a large green "Verify" button, which is highlighted with a red rectangular border. At the bottom right of the screen is a link that says "Back to sign in".

7. In the account settings screen, scroll down to **Extra Verification**. Click on the Okta Verify **Set up** button:

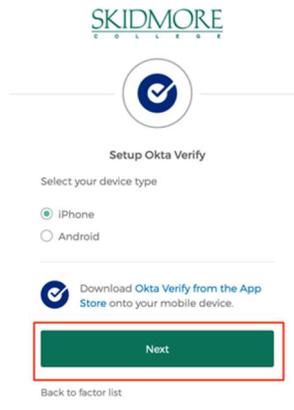


The screenshot shows a settings page titled "Extra Verification" with a checkmark icon. Below the title is a brief explanation: "Extra verification increases your account security when signing in to Okta and other applications you use". Below this are several rows of authentication methods, each with a "Set up" or "Remove" button. The "Okta Verify" row has a "Set up" button highlighted with a red rectangular border. The other rows are: "Google Authenticator" (Set up), "SMS Authentication" (Remove), "Voice Call Authentication" (Set up), "Email Authentication" (Set up), and "Security Question" (Remove).

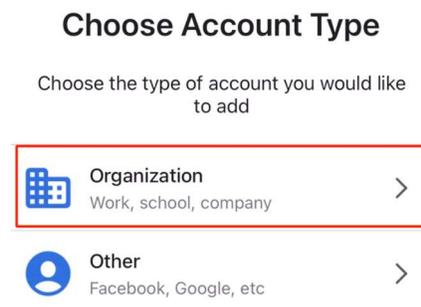
8. On the Setup multifactor authentication dialog, click **Setup**



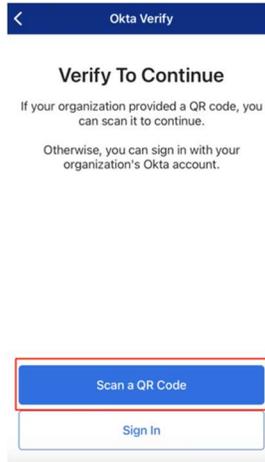
9. At the Setup Okta Verify dialog, click on your device type on the computer screen.



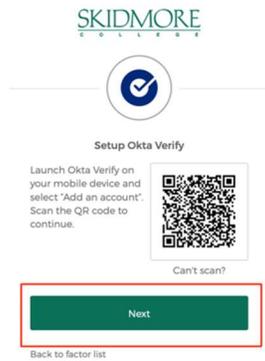
10. On your mobile device start the Okta Verify app. Click the + in the upper right corner and create a new account. On the Choose Account Type screen tap Organization



11. On the Verify to Continue screen, tap **Scan a QR code** on your mobile device.



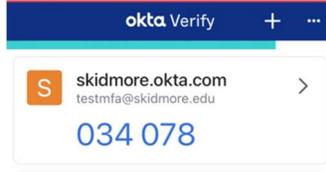
12. On the computer, Click **Next** to display the QR Code.



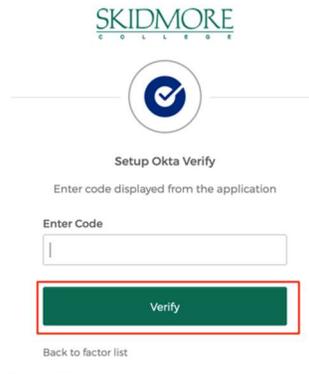
13. When the QR code is displayed on the computer screen, point the phone camera at the QR code and frame it on the box displayed on the phone screen. When the phone scans the code, on the Account Added screen, tap **Done**.



14. A six digit verification code will be displayed in the Okta App on your phone.



15. On the computer, enter the code displayed in Okta Verify on your mobile device and Click **Verify**.



You will now see a message confirming you have successfully enrolled in Okta Verify. You have completed the setup of Okta Verify for Multifactor Authentication.

