

## STUDENT HEALTH PORTAL

All incoming students are required to register for the portal and complete portal forms.

### INSTRUCTIONS TO REGISTER

1. Go to <https://skidmore.studenthealthportal.com>.
2. Click "[NOT REGISTERED? REGISTER](#)".
3. Enter Skidmore ID # (include 00), birth date, security question & answer.  
*Remember exactly how entered as answer must match when setting password shortly.*
4. Click "REGISTER".  
*You will receive message "REGISTRATION SUCCESSFUL" and "CHECK YOUR EMAIL FOR INSTRUCTIONS ON OBTAINING A PASSWORD".*
5. Check **Skidmore email INBOX or JUNK/SPAM FOLDER** for message from "StudentHealthPortal" with subject "Portal Registration".
6. Click "LINK TO OBTAIN PASSWORD".  
*Answer security question exactly how entered before.*
7. Create, verify and "SET PASSWORD".  
*You will receive message "PASSWORD CONFIRMATION SUCCESSFUL".*

### INSTRUCTIONS TO LOGIN

1. Click "CLICK HERE TO LOGIN".
2. Enter SKIDMORE ID # (include the 00).
3. Enter password just created.
4. Click on "PENDING FORMS" in top left corner.
5. Complete forms and click "SUBMIT".  
*The server can "time you out" and DOES NOT save information if you remain inactive in the open form.*

### TROUBLESHOOTING

- Once you click "SUBMIT", the form will be sent directly to Health Services and will disappear from your "pending forms" file.
- If you experience problems with registering or completing the forms try using the latest version of the browser (ex. Internet Explorer, Firefox, Google Chrome, or Safari).

### HELP

- Contact Skidmore College Health Services (not Skidmore IT Department) for any problems you encounter with registering, logging in, completing portal forms, or error messages. We will be glad to assist you.
- (518) 580-5550 or [health@skidmore.edu](mailto:health@skidmore.edu)