



Human Resources

VOLUNTEER AGREEMENT AND RELEASE

Skidmore College and _____ agree that this agreement and release
(Name of Volunteer)
governs _____'s volunteer work for Skidmore College and in exchange for the
(Name of Volunteer)
opportunity to volunteer in _____, this Volunteer agrees to the
(College Department)
following:

1. The Volunteer agrees to provide service to Skidmore College for civic, charitable or humanitarian reasons, without promise, expectation, or receipt of compensation, and offers their services freely and without pressure or coercion.
2. The Volunteer understands and agrees that they are not an employee of the College and will not be compensated for the services they provide, they will not be eligible to participate in Skidmore College's employee benefit plans, nor will the time spent as a Volunteer count as service for purposes of any benefit plan, program or policy maintained by Skidmore College. Additionally, if the Volunteer is over the age of 18 a background check will be required. The Volunteer understands that this agreement is contingent upon the successful completion of a background check and agrees to authorize Skidmore College to conduct a check which includes a criminal records check.
3. The Volunteer understands and agrees that they do not qualify for unemployment insurance benefits and are expected to carry personal medical insurance to cover medical expenses for any injuries they incur while performing volunteer services.
4. This volunteer assignment begins _____ and is expected to continue through
(Start Date)
_____. The Volunteer's expected schedule is as follows:
(End Date)

Monday _____	Thursday _____
Tuesday _____	Friday _____
Wednesday _____	Saturday/Sunday _____

Either party, however, may terminate this agreement at any time for any reason upon immediate notice, oral or written, to the other party.

5. The Volunteer will host weekly radio show on WSPN under the direction and control of the following College staff: _____
(Name of Manager)

The Volunteer agrees to follow the directions of the staff and to abide by all College policies and procedures while carrying out these volunteer services. The Volunteer acknowledges receipt of Skidmore College's EEO, Diversity and Anti-Harassment Policies and Procedures when signing this Agreement.

6. To the extent that the Volunteer is not a citizen or permanent resident of the United States, the Volunteer certifies that they have an appropriate visa status that authorizes the Volunteer to be present in the United States and allows the Volunteer to participate in this volunteer experience. It is understood and agreed that Skidmore College has made no representations to the Volunteer concerning the lawfulness of them providing volunteer services in light of the Volunteer's immigrant or non-immigrant status.
7. The parties agree that this is the entire agreement, and no agreement, oral or written, exists outside of this agreement other than the *WSPN Policies and Procedures* document.

RELEASE

The Volunteer releases and discharges the College and its officers, employees, agents and representatives from any responsibility or liability for personal injury, including death, and damage to or loss of property, that Volunteer may incur due to the acts, omissions or negligence of the College, its officers, employees, agents, and representatives while visiting the College or otherwise engaging in activities pursuant to the Agreement.

THIS RELEASE IS ENFORCEABLE TO THE FULLEST EXTENT PERMITTED BY LAW AND INCLUDES A RELEASE FROM LIABILITY FOR ACTS OF NEGLIGENCE BY THE RELEASED PARTIES.

IN WITNESS WHEREOF, the parties have executed this Agreement and Release as of the date below.

Skidmore College

Name: _____

Title: _____

Signature: _____

Date: _____

Volunteer

Name: _____

Signature: _____

Email Address: _____

Date: _____

-copy to Volunteer
-copy retained by Department
-original sent to Human Resources

* Signature of Parent/Legal Guardian if under the age of 18