

INSTITUTIONAL POLICY AND PLANNING COMMITTEE
MEETING MINUTES
August 29, 2006

PRESENT: President Philip Glotzbach, Chair; Professor Mark Huibregtse, Vice Chair; Susan Kress, Michael West, Michael Casey, Mary Lou Bates, Pat Oles, Ann Henderson, Beau Breslin, Mehmet Odekon, Bill Lewis, Barbara McDonough, Sue Van Hook, Dan Moran, Kelly Carr; Justin Sipher (guest) and Barbara Krause (Secretary).

ABSENT: Muriel Poston, Paula Newberg, and John Chaplin.

President Glotzbach called the meeting to order at 9:05 a.m. and invited those in attendance to introduce themselves.

1. Proposed IPPC agenda for 2006-07.

The IPPC reviewed the proposed agenda for the coming year, as distributed in advance of the meeting.

- The group agreed in general that the list and categories were appropriate, but ambitious (see attached).
- Issues related to the Integrity Board were not resolved over the summer. Kelly Carr reported that the IB will conduct business according to existing protocols until any changes are reviewed with IPPC (review anticipated to be later this Fall).
- The current Communicable Disease Planning group will report to IPPC at an appropriate time.
- The ad hoc group working on a bias incident protocol will report to the Intercultural and Global Understanding Task Force and, later, to IPPC.
- The “common hour” discussion is complicated. It is not yet clear whether it will be a priority item for Academic Affairs to consider in the coming year. Academic Affairs will make that decision.
- The group acknowledged that IPPC is not the exclusive forum for consideration of issues that may eventually come to it. For example, the Student Government Association (SGA) will consider sustainability issues, including the proposed creation of a Sustainability Coordinator position; and the Committee on

Educational Policies and Planning (CEPP) may consider the “common hour” proposal.

- It was suggested that it would be helpful for all major campus groups to share their agendas. Beau Breslin subsequently circulated CEPP’s proposed agenda (see attached).
- Mary Lou Bates will lead a group to make recommendations back to IPPC for implementing the Optimization Strategy.
- Issues related to the future funding of health-care benefits are significant and will require IPPC’s attention this year.

2. Draft Strategic Action Agenda 06-07.

IPPC next reviewed the Draft Strategic Action Agenda for 06-07. President Glotzbach reviewed the three “meta-themes” of community, diversity, and leadership; members then discussed the text and offered suggestions for possible revisions. A similar conversation followed with respect to the specific proposed action items. Among other things, President Glotzbach noted the conscious effort to focus on the highest priorities for the coming year and not to take on more change than the community can tolerate. The President invited comments from IPPC members on any aspect of the document.

- IPPC offered general assent for the Draft Strategic Action Agenda 06-07. The President will consider comments offered during the meeting. Any additional thoughts or suggestions may be emailed to Barbara Krause or communicated directly to the President.

3. Materials distributed during meeting.

Copies of the draft IPPC Operating Code and the Revised Planning Cycle Document were distributed at the meeting. These documents will be discussed at the next IPPC Meeting.

4. Group to recommend process for campus conversation about Campus Plan.

Vice President Casey will lead a group that will recommend a process for broadening the campus conversation about the Campus Plan. Membership of this group will include Michael Casey, Susan Kress, Mike West, Bill Lewis, and Kelly Carr.

PROPOSED IPPC AGENDA ITEMS FOR 2006-07
(as distributed with materials for August 29, 2006 meeting)

A. Topics of major importance that will require significant attention from IPPC:

1. Year 2 of implementing the *Strategic Plan* – Strategic Action Agenda for 2006-07 in light of progress from last year and comments from the Middle States review. (What can we do to assure understanding of and support for the *Plan* across the community?)
2. Implementation of “Optimization” decision regarding size of the student body – the pragmatic steps in getting to 2,280, with the understanding that many factors must be balanced in moving from our present population to the budgeted number.
3. Campus Master Plan – broadening the campus discussion beyond IPPC and President’s Cabinet (need to address early in the first semester).
4. Cost-sharing for health-care benefits.
5. Issues of environmental sustainability and responsibility in the operations of the College and stewardship of the North Woods.
6. Preparation of F.Y. ’07-08 annual budget.

B. Items that, while important, may not command the same amount of time on the IPPC agenda as those in group A:

1. Martin Luther King holiday.
2. Continual updates on key parameters (e.g., number of students on campus).
3. Developments/changes in campus life (focusing on the student experience) relating to the opening of the Northwoods Apartments, the renovated dining hall, etc., as well as changes in programming.
4. Continued attention to issues of competitiveness in compensation for all employees.
5. Institutional planning for potential pandemic.
6. Linking the work of the Intercultural and Global Understanding Task Force (IGUTF) with IPPC.
7. Bias incident response policy.
8. Plan for the College calendar (consideration of possible “common hour”).

9. Progress in VPAA search.
10. Assessment of risk in study-abroad in relation to our institutional mission and Goal II of the *Strategic Plan*.
11. Continuing attention to support for compensation.
12. Progress of the Comprehensive Campaign.
13. Shared governance.
14. Discussion of issues relating to the Integrity Board within SGA and Student Affairs.

Email from Beau Breslin to IPPC (8/29/06)

Dear members of IPPC,

As promised, below you will find the rough agenda for CEPP this year. I should note that these topics are painted with very broad strokes, so if anyone wants additional details I would be happy to discuss them.

- 1. Writing Requirement/WTF Recommendations**
- 2. Exploring the Possibility of Mandated Pass/Fail Grades for certain courses**
- 3. The Relationship Between Special Programs and DOF**
- 4. Tenure Track Lines in Interdisciplinary Programs**
- 5. Beijing IES Proposal**
- 6. Academic Excellence and Rigor Statement**
- 7. Review CEPP's charge**
- 8. DOS/DOSA Restructuring Review**
- 9. Academic Assessment Task Force**
- 10. Guidelines for Academic Affiliations/Off Campus Study Opp/Domestic Exchange**
- 11. Budget Recommendations**

All the best,
Beau

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