

INSTITUTIONAL POLICY AND PLANNING COMMITTEE

MEETING MINUTES

August 28, 2013

PRESENT: President Philip A. Glotzbach, Chair; Natalie Taylor, Vice Chair; Mary Lou Bates; Benjamin Bechand '14; Joerg Bibow; Beau Breslin; Paul Calhoun; Rochelle Calhoun; Michael Casey; Bill Duffy; Timothy Harper; Samuel Harris '15; David Karp; Wendy Kercull; Kathy Kinnin; Christine Kopec; Jeanne Sisson; Joseph Stankovich; Peter von Allmen; Michael West.

ABSENT: Jackie Murray.

1. Welcome and Introductions

President Glotzbach welcomed committee members to the first IPPC meeting of the 2013-14 academic year. He introduced vice chair, Natalie Taylor, and spoke of the mission of the committee and the work that will come before the committee this year. Committee members then introduced themselves.

2. Approval of Minutes

Minutes of the May 3, 2013 meeting were approved.

3. IPPC Annual Report 2012-13

The IPPC Annual Report, written by Erica Bastress-Dukehart, was approved.

4. Updates

President Glotzbach asked Mary Lou Bates to provide an admissions update on the Class of 2017. Mrs. Bates reported:

8,300: approximate number of applications received;

665: students in the Class of 2017

 31 students in the London Program arrived last Monday

 341 pre-orientation students arrive today

 293 students arrive on Saturday

634: students on campus;

60%: female; 40%: male;

42%: approximate number of students enrolled via Early Decision;

22%: number of students who self-identified as students of color when applying;

8%: international students;

6%: citizens of one or more countries in addition to the U.S.;

11%: legacy students (former family ties to the college);

64: "summer melt" (students who had accepted but have since decided not to attend or to defer)

Regarding financial aid, Mrs. Bates reported that the amount offered in financial aid should closely match the budgeted amount that was targeted for this year. She spoke of two students in the Opportunity Program who, although initially had difficulties obtaining visas to arrive in the United States, are now on campus and ready to begin their studies at Skidmore, thanks to the help of alumni and staff.

Rochelle Calhoun reported on the new student housing that is set to open shortly in the new Hillside Apartments/Sussman Village. This additional housing is drawing upper class students back to campus. She did note that more than 50% of the first-year class is currently being housed in triples, and the Residential Life office is working to shift students out of triples, if at all possible. President Glotzbach thanked Dean Calhoun, Mr. West, and their teams for the important work and dedication in bringing the new residence project to completion.

Dean Calhoun also spoke about the successful Everyday Leadership Program, which is now in its third year. This program helps student ambassadors (337 students, this year) hone their leadership skills, learn bystander intervention skills, and work to provide a more positive atmosphere on campus with such issues as bias response, sexual assault, and alcohol and other drugs. She acknowledged David Karp's and Sam Harris's leadership with this program.

5. Agenda Setting for 2013-14

The Committee reviewed the list of proposed agenda topics for the year, with a few additional items added at the meeting. The President encouraged committee members to propose any additional items for discussion throughout the year. Agenda items, to date, include the following:

- Strategic Action Agenda 13-14
- Next Strategic Plan
- Smoke Free Campus
- Sexual Assault Task Force
- Prison Program
- Sustainability Strategic Plan
- Science Related Planning
- Annual Budget Work
- e-learning Initiatives
- Subcommittee on Admissions & Financial Aid
- Student Bill of Rights
- SGA-Review of Alcohol Policy and Programs
- IP Policy
- Assessment Subcommittee Work
- Creative Capital Fund
- Fundraising Campaign

6. Draft Strategic Action Agenda 2013-14

Committee members were provided with a draft of President Glotzbach's preface to this year's Strategic Action Agenda, entitled *Academic Community*. The President asked for feedback on the draft. The following comments were noted:

- The document talks about campus climate but not what will be done. The agenda items will be critical and will need "buy-in" from the campus community, particularly students;
- Good quotes from the first-year selected reading, *The Other Wes Moore*;
- Emphasis on community is appreciated;
- Provide venues for the document to be discussed, including opportunities to speak with the President personally about his thinking; Suggestions include an SGA senate meeting early in the semester, faculty meeting "committee of the whole" discussion, and opportunities for faculty and students to discuss it together.

Regarding the suggestions noted above, Dean Calhoun announced two gatherings on campus which she and her colleagues will pilot this semester:

- A monthly breakfast co-hosted by SGA, Student Life, and Academic Affairs;
- An offering of free weekly coffee in the Spa at a set time for additional informal conversations.

Dean Calhoun also noted discussions taking place to possibly reinstitute an event similar to the former "JEJ Day" campus barbeque. She will continue conversations regarding such an event and will bring a proposal to IPPC at a later date.

Following comments on the draft preface, President Glotzbach noted that he will be re-working parts of the document to have a clearer vision and a more inspirational message. He will provide the committee with a revised draft for further review at the September 6 meeting.

Please notify the President's Office of any changes to these minutes.