

INSTITUTIONAL POLICY AND PLANNING COMMITTEE

MEETING MINUTES

October 31, 2014

10:30 am

PRESENT: President Philip A. Glotzbach, Chair; Natalie Taylor, Vice Chair; Mary Lou W. Bates; Barbara Beck; Addison Bennett '16; Joerg Bibow; Beau Breslin; Paul Calhoun; Rochelle Calhoun; Michael Casey; Kim Frederick; Timothy Harper; Samuel Harris '15; Karen Kellogg; Wendy Kercull; Kathy Kinnin; William Lewis; Ting Li; Dan Rodecker; Monique Smith; Joseph Stankovich; Michael West; Joshua C. Woodfork.

ABSENT: Bill Duffy; Viviana Rangil.

1. Approval of Minutes from October 17, 2014

The Minutes of the October 17, 2014, meeting were approved.

2. Inclement Weather Policy

Barbara Beck spoke about the proposed revised inclement weather and emergency policy. She said the Inclement Weather Committee consists of Barbara Beck, Beau Breslin, Rochelle Calhoun, Dan Rodecker, and Mike West. This committee produced a revised inclement weather policy proposal after a recent Town Hall meeting for staff. It was decided to add a third option for staff in times of inclement weather which would provide them with an inclement weather "floating day" to be used between December 1 – March 31 when the college is open, but the employee feels they cannot safely get to work.

The proposed inclement weather policy will go to the President's Cabinet and then come back to the IPPC Committee for final approval. President Glotzbach noted that this new proposed policy, as opposed to the current policy, applies equally to faculty members and staff members.

SGA President Addison Bennett noted that a large amount of staff using this floating day on the same day could cause a problem. It was noted that this is for non-union employees so the Dining Hall, for example, would not be affected. Essential personnel still reports to work on inclement weather days.

The date range when this policy is in effect was discussed since severe storms or other inclement weather can occur outside that range. It was also clarified that if the college is closed because of inclement weather, then classes will not occur.

[Please note that this policy was approved by IPPC electronically (over email) Thursday, November 13, 2014.]

3. Update on the Board of Trustees October Meeting

President Glotzbach reported that the next *Strategic Plan* draft will be coming to this Committee soon. With regards to the October Board of Trustees meeting, he reported the major focus at that meeting was presenting to the Board about sexual and gender-based misconduct, which included a two-hour presentation led by a law firm that specializes in this area and by our outside counsel.

The Investment Committee of the Board discussed the Colleges investments and its strong performance.

The Board approved the design for the Center for Integrated Sciences.

The Board expressed they are very supportive of what we are doing as a College.

4. Report on Fiscal Year '14 and Update on Fiscal Year '15

Vice President for Finance & Administration Michael West distributed to the Committee a budget document that was also included in the Board of Trustees book. He highlighted the results for 2014, noting there was a modest excess of revenue over expenditures, excluding over-enrollment funds. Over-enrollment funds were largely as projected earlier and favorable. He reported that the College recorded in Fiscal 2014 a provision for the SEIU pension liability as reviewed last year. This liability is primarily the result of the "Red" status of this multi-employer fund, as managed by SEIU. The estimate as recorded should be finalized by the end of the fall, at which time the final liability amount should be determined.

The SEIU Pension Fund was a defined benefit plan. The new UPSEU Pension Fund is a defined contribution plan. Once this matter is finalized, the new UPSEU plan should not be subject to such losses as the previous plan.

Vice President West also reported that for Fiscal Year 2014 and at this time estimates for Fiscal 2015, the College is financially stable. He noted our internal financial aid discount for Fiscal 2015 is slightly higher than planned, but our contingency funds cover it. This will impact Fiscal 2016 with some additional pressures to this budget.

There will be more work done on the preliminary forecast for fiscal year 2016 on page 4 of the document distributed in the weeks and months ahead. This will come back to this Committee in the future.

5. New Business

SGA President Addison Bennett mentioned that the idea of serving alcohol in Falstaff's is being explored. Sam Harris reported that the Falstaff's Operating Committee is working on a proposal to the Alcohol and Other Drugs (AOD) Task Force, which is a subcommittee under the

Student Affairs Committee of IPPC. They are trying to evaluate the student needs and the impacts, both positive and negative, of that change with a proposal most likely being sent to that task force within the next few weeks. Vice President for Finance & Administration Mike West noted that a liquor license would need to be applied for if alcohol is to be served in that location on campus.

The meeting adjourned at 11:30 am.

The next meeting will be held on Friday, November 14, 2014, 10:30-12:00 pm in Zankel 215.

Please notify the President's Office of any changes to these minutes.