

# INSTITUTIONAL POLICY AND PLANNING COMMITTEE

## MEETING MINUTES

November 6, 2015

10:30 a.m.

**PRESENT:** Joerg Bibow; Beau Breslin; Paul Calhoun; Bill Duffy; Julia Elstein '17; President Philip A. Glotzbach, Chair; Tim Harper, Vice Chair; Michelle Hubbs, James Kennelly; Kris Leggiero; Levi Rogers; Joseph Stankovich; Charles Tetelman '16; Michael West; and Joshua C. Woodfork.

**ABSENT:** Mary Lou W. Bates; April Bernard; Michael Casey; Gail Cummings-Danson; Kathy Kinnin; Denise Smith; and Debra Townsend.

### 1. Approval of Committee Minutes

IPPC **approved** the meeting Minutes from October 16, 2015.

### 2. Campus Tragedy

President Glotzbach opened the meeting by offering his condolences and supportive thoughts on last weekend's campus tragedy that killed student Michael Hedges '19 and seriously injured Oban Galbraith '19 and Toby Freeman '19. Committee members were provided an opportunity to discuss and ask questions about these recent events. The President expressed sincere appreciation to all members of campus and the larger Saratoga community who came together in the aftermath of this senseless tragedy, and he noted how enormously proud he was of our community's outpouring of support. He spoke a bit about the funeral for Michael Hedges, phone calls he received from local authorities, and services that were available on campus to assist during this difficult time.

Committee members asked questions about Clinton Street and whether there would be any discussions to try to make it a safer road and provide other options for safe travel on that road, including possibly offering bus/taxi services on busy weekends. President Glotzbach noted that the College has sent letters to the Town of Greenfield and the City of Saratoga Springs requesting meetings to discuss road safety. In addition, the Student Government Association (SGA) is discussing ways that they might recognize the campus tragedy. Beau Breslin encouraged students to speak with their individual faculty members if they need assistance with the ways this event is affecting their studies and assignments. If students are in need of larger academic accommodations, they should speak with either Corey Freeman-Gallant or Kim Marsella.

This being an ongoing investigation with local law enforcement, there was no further information at this time. The Emergency Response Group will hold a "hotwash" (debrief) on Monday, November 9, to review the entire list of actions taken immediately following the tragedy.

The President noted that he would be sending another campus communication later today that will acknowledge his appreciation to the community and reiterate the services offered for the campus community through the Counseling Center and the Office of Religious and Spiritual Life for the weeks and months ahead.

### **3. Review of Board of Trustees Key Numeric Indicators/Dashboard Report**

A copy of the confidential Key Numeric Indicators/Dashboard Report was distributed to Committee members. This report is updated and provided to the Board of Trustees prior to its Board meetings, three times per year. This same report was provided to the Budget & Finance Subcommittee of IPPC last week.

### **4. Update on the Board of Trustees October Meeting**

President Glotzbach updated the Committee on the recent Board of Trustees meetings. Discussions at the October meeting centered on the *Strategic Plan*, the Middle States Reaccreditation process, and the Final Report and recommendations of the Task Force on Divestment (TFD).

Regarding the *Strategic Plan*, the Board provided suggested revisions, which President Glotzbach has incorporated into Version 12.5.

Regarding the Middle States Reaccreditation process, Visiting Team Chair Janet Riggs, President of Gettysburg College, was on campus for the Chair's Preliminary Visit after the October Board meeting, on November 2 and 3, and met with students, faculty, staff, President's Cabinet and the Middle States Steering Committee. At the same time, generalist reviewers completed a document review to determine whether we have met the Middle States accreditation standards.

Regarding the TFD Report, President Glotzbach will soon meet with the chair and vice chair of the TFD, and then the remaining members of the Task Force. The Board's response will be shared first with the TFD, then with IPPC, and then the campus community. This process should be completed by the end of fall semester.

At the October Board Meeting, Chair of the Board, Linda Toohey announced that after serving for four years, she will not stand for another one-year term as Chair. She wishes to allow other Board members to take on this leadership position. Her current term will end May 31, 2016. The Board has begun a process to select its next chair.

### **5. Open Meeting Discussion of the next *Strategic Plan***

Approximately 12 members of the Skidmore community joined the open portion of the IPPC meeting for a discussion on the current version of the *Strategic Plan*. They provided their thoughts on different sections of the *Plan*. President Glotzbach made note of each suggestion and expressed appreciation for their input.

Joshua Woodfork indicated the next steps for the *Strategic Plan*, including:

- November 13 – any additional comments on the *Plan* to Joshua Woodfork;
- November 17 – next draft of the *Plan* to be sent to the community;
- November 20 – hold another open IPPC meeting on the *Plan* from 11-noon;
- December 1 – send out revised draft of the *Plan* to the community;
- December 4 – place *Plan* on the Faculty Meeting Agenda item under New Business;
- February 5, 2016 – seek endorsement of the *Plan* at the Faculty Meeting;
- February 24-26, 2016 – seek ratification of the *Plan* at the Board of Trustees Meeting.

IPPC discussed other constituencies that might review the draft *Plan* this semester, including SGA Senate, the Staff Advisory Group, and the Alumni Board.

The meeting adjourned at 11:55 a.m.

*Please notify the President's Office of any changes to these minutes.*