

INSTITUTIONAL POLICY AND PLANNING COMMITTEE
MEETING MINUTES
May 5, 2017
10:30 a.m.

PRESENT: Cerri A. Banks; Erica Bastress-Dukehart; Mary Lou Bates; Beau Breslin; Bill Duffy; Julia Elstein; Cynthia Evans; Philip A. Glotzbach, Chair; Tim Harper, Vice Chair; Lisa Hobbs; James Kennelly; Kris Leggiero; Eric Morser; Dorothy Parsons; Levi Rogers; Denise Smith; Joseph Stankovich; Kim Verstandig Michael D. West; and Joshua C. Woodfork.

ABSENT: Paul Calhoun; Mark Hofmann; and Debra Townsend.

Called to order at 10:00 AM.

1. Approval of Meeting Minutes

IPPC **approved**, with edits, the minutes from the April 7, 2017 meeting.

2. President's Report

President Glotzbach asked that the committee hear an update regarding admissions.

Mary Lou Bates, Vice President and Dean of Admissions and Financial Aid, reported that at the time of the May 1st enrollment deadline the College was short by approximately 25. The yield dropped 1.5% and admissions has gone to the waiting list and made 42 offers with the hope of getting another 25 commitments. Of those new offers, 14 have accepted, 7 declined, and 21 are pending.

London enrollment is currently at 18, with a goal of 25. The inclusion of an essay cut number of students who followed thru. Sent letter to all enrolled students eligible.

Mary Lou noted that there is a lots of good news: International enrollment is at 12% over 11% from last year. Admissions followed up vigorously with African American students who did not finish/complete financial aid applications. Enrollment is at 9.9 % for African Americans, which is up 7.1% from last year. She also noted that there are 27 more Pell recipients than last year.

Overall at this time in the admissions process, financial aid is running over budget, and the current acceptance rate is at 24%. Mary Lou noted that admissions was more conservative with the acceptances we gave out this year in recognition of housing issues.

President Glotzbach provided an update on the current Vice President Search Committees: The Collyer Vice President for Advancement (VPA), Vice President for Communications and Marketing (VPCM), and the Dean of the Faculty and Vice President for Academic Affairs (DOF/VPAA). He noted that all are moving forward as planned. He noted that VPCM and Advancement searches are further along, and that the VPAA search should conclude next fall.

3. Operating Budget for FY '17 and Proposed Operating Budget for FY '18

Kelley Patton-Ostrander joined the IPPC for this portion of the meeting. Mike West, Vice President for Finance and Administration, noted that this financial packet distributed to the IPPC is the same that has been provided to the Board for their upcoming meeting

Mike reviewed the Operating Budget for FY '17 and the FY '18 Proposed Operating Budget.

IPPC Endorsement:

Motion to endorse the Operating Budget for FY '17 and Proposed Operating Budget for FY '18
Motion seconded and approved.

4. Strategic Action Agenda (SAA) 2016-2018

Phil noted that this is the time of year that the IPPC should review the goals outlined in SAA for the past year, and receive updates on the work completed to date. He asked that IPPC identify items that should be considered for the next academic year.

Joshua Woodfork, VP for Strategic Planning and Institutional Diversity noted that the SAA will also be presented to the Strategic Planning Committee and full Board of Trustees for review. He asked the IPPC to consider if the College met our goals and/or if we need an extension on any items.

Julia Elstein, noted that work needed to continue to meet American Disabilities Act requirements on campus.

Kim Verstandig, Interim Collyer VP for Advancement, provided an update on the Campaign goals, as these goals are a big part of the SAA. Kim also provided an update on the Emerson Challenge for the Center for Integrated Sciences (CIS) funding. She noted that to date they have 30 donors with \$300,000 committed.

Members of the IPPC noted that diversity and inclusion issues continue to be a priority concern on campus and that the issue of faculty staff relations and the dynamic of tenure/non-tenure continues to be a concern.

5. CIGU Social Justice Space Update

Cindy Evans provided an update on the work of CIGU and thanked members of the community who participated in the "In It" programs. She reported that plans for the social justice space are moving and that architect John Muse is currently considering all of the input received at community meetings/focus groups.

Joshua Woodfork reported that next steps include the following:

- a) determining mission & vision of space;
- b) consideration of staffing;
- c) relationship between this space and current ICC and lounge; and
- d) considering how this space serves students, staff and faculty

6. Annual Review of Investment Decisions Relating to the Task Force on Divestment Recommendations

Phil noted the work of the task force and their subsequent two reports. He recognized Jim Kennelly for his service on the Task Force. He noted that part of the report called for a commitment from leadership to continue to report back, and for the college to continue to seek alternative green investments. He reported that the College is considering a student investment club, and that a current Trustee on the Investment Committee is willing to support this effort with personal contributions. He also reported that the Investment Committee is actively reviewing options for investment in a “green fund.”

7. Other

Phil thanked all for their service on the Committee this year.

Please inform the President's Office of any changes to these minutes.