

**INSTITUTIONAL POLICY AND PLANNING COMMITTEE
MEETING MINUTES
October 5, 2018**

PRESENT: Cerri A. Banks; Marta Brunner; Grace Burton; Bill Duffy; Greg Gerbi; Philip A. Glotzbach, Chair; Tim Harper, Vice Chair; Katie Hauser; Lisa Hobbs; Michelle Hubbs; Carolyn Lundy; Martin Mbugua; Jennifer Mueller; Donna Ng; Owen O'Donnell '21; Michael Orr; Levi Rogers (by phone); Nigel Smith '19; Joseph Stankovich; Amy Tweedy; Joshua C. Woodfork.

NOT PRESENT: Mary Lou Bates and Sean Campbell.

GUESTS: Jim Kennelly

President Glotzbach opened the meeting at 10:31 a.m. and welcomed Donna Ng, new Vice President for Finance and Administration & Treasurer.

1. Approval of Meeting Minutes of September 21, 2018

IPPC approved the minutes from the September 21, 2018 meeting.

2. Engaging Voices and Sharing Space

Based on a committee member's suggestion regarding getting better acquainted with one another and everyone's roles at Skidmore, Joshua Woodfork, Vice President for Strategic Planning and Institutional Diversity, asked all members of the committee to introduce themselves and provide a brief overview of their position/work at Skidmore. Joe Stankovich, Director of Institutional Research, also introduced new committee member Amy Tweedy, Co-Chair of the Subcommittee on Institutional Effectiveness (SIE).

President Glotzbach thanked all for their participation and noted that we would consider how to continue encouraging more voices. Joshua Woodfork asked the committee for ideas for future meetings. Tim Harper has suggested an article that might be shared and discussed for the next meeting. President Glotzbach asked the committee to send along any additional ideas.

3. Draft Strategic Action Agenda (SAA) 2018–2020

President Glotzbach called for additional comments regarding the SAA and noted that the goal today was to work toward endorsement.

Joshua Woodfork stated that suggested changes to the Preface made at the last IPPC meeting have been entered. Hearing no further edits to the Preface, he proceeded to the agenda items in the main document and announced some changes made to the document since the last meeting, including suggestions from Michelle Hubbs and Eric Morser, Co-Chairs of the Subcommittee on Responsible Citizenship, regarding civic engagement;

Committee members called for other changes in the draft document, **including changes on the current items to: further clarity on the need for Center for Integrated Sciences (CIS) debt service funding;** a building move-in space plan for the CIS North Wing, and planning and permitting for the CIS East Wing; explaining or the striking of a staff engagement item; and an item focused on school spirit.

Jim Kennelly, Professor and Director of Sustainability and Levi Rogers, Director of Sustainability Programs and Assessment, have offered some revisions to the agenda items on sustainability, but noted that the goals are reliant on other campus partners. Jim provided an overview of sustainability goals as they relate to the SAA, and emphasized his and Levi's desire to develop metrics and a concrete plan for these goals.

Second and third bullets (renewable power, sustainable food) are not new, they come from the *Campus Sustainability Plan*, but it is necessary to come up with a pathway for how these can be achieved by 2025. They proposed change from "local" to "sustainable" food. Note error in the footnote; should be 2025.

Joshua Woodfork stated that the second and third bullets are going to require some effort; he asked committee members if they are comfortable with the goals here. Vice Chair Tim Harper stated that the term "meaningful progress" allows for flexibility in terms of what is accomplished.

Marta Brunner reiterated her earlier concern that we continue to consider ways to document and archive materials and news so that we have records to later call upon. She and Library Archivist Wendy Anthony are prepared to work with Dean Orr on some ideas and return to IPPC, if necessary.

President Glotzbach asked for any additional edits. None heard. President Glotzbach called for motion to endorse the SAA with changes noted.

IPPC unanimously endorsed the document.

4. President's Report

Homecoming Weekend is this weekend; events include Friends of Skidmore Athletics Hall of Fame Induction and the African Heritage Festival.

Celebration Weekend takes place October 18–21; it will include the Campus Campaign kickoff on Thursday, dedication of Valentine Boathouse on Friday, and groundbreaking ceremony for CIS on Saturday morning. Former Skidmore Honorary Degree recipient (Commencement 2014) Neil Shubin will return to campus to give the keynote. The Board of Trustees will be meeting and participating in all events.

Personnel decisions made by President Glotzbach last year led to a report by CAPT (now ATC). The report has been made public and included some criticism of these decisions, to which the President was asked to make a statement in response. He read the statement during the IPPC meeting. He stated that he also planned to read the statement later at today's Faculty Meeting, noting that due to confidentiality issues, he is unable to provide more background or specifics concerning this matter.

5. *In It 3* Program

Joshua Woodfork thanked the community for involvement in this year's *In It 3*, taking place October 11–12. He presented the website for *In It 3*, provided an overview of the planned events, and encouraged all to take advantage of as many activities as possible.

6. Call for Agenda Items

None noted.

7. Other Business

Nigel Smith '19 noted that SGA has been having discussions about Halloween. The Friday before Halloween is a study day, making it a three-day weekend, and there is concern about the extra free time, greater number of parties, etc. SGA is considering ways to proactively engage this issue and address the campus culture around partying in general; maybe with an on-campus event with a concert/party feel to compete with the scene downtown at Halloween. Cerri Banks, Dean of Students and Vice President for Student Affairs, added that she met with SGA President Max Fleischman yesterday regarding more on-campus events to keep students away from downtown clubs and drinking. She said that SGA did a lot of work on this topic last year, and Dean Banks expressed appreciation for SGA's continued attention to this matter. Joshua Woodfork also encouraged SGA to work with Student Affairs staff member Robin Adams on this initiative.

Meeting adjourned at 11:41 am.

Please inform the President's Office of any changes to these minutes.