

Institutional Policy and Planning Committee (IPPC) Annual Report 2008-2009

August 18, 2009

IPPC met 14 times during the 2008-09 academic year. In addition, the various subcommittees of IPPC met regularly to address their specific agendas and prepare items for consideration by the full committee. As evidenced by the following summary of the committee's work, it was a busy and productive year. For further information about IPPC, including minutes of the committee's meetings and past annual reports, please visit our website at <http://cms.skidmore.edu/IPPC/index.cfm>.

Major Items Addressed in 2008-09

Strategic Action Agenda: Beginning at the first meeting of the year on September 12 and continuing through October, President Glotzbach led discussions of the 2008-09 "Strategic Action Agenda." IPPC members, after offering feedback on various aspects of the document, expressed their support for it, including the notion of "strategic literacy" described in the preamble.

FY 2009 Operating Budget: Given sudden and marked changes in the economic climate, IPPC considered a framework for making decisions about budget planning for both FY 2009 and 2010. Plans for a reduction of \$1.3 million in the FY 2009 services and supplies budget were vetted at the November 21 meeting.

FY 2010 Operating Budget (and FY 10-14 Budget Modeling): Given uncertainties in the national and global economies, a considerable amount of time was devoted to discussion of models for projected budgets for FY 2010 to FY 2014. Discussion began at the November 21 meeting, continued through the spring semester, and included the review of several revised budget scenarios. At the May 1 meeting, IPPC reviewed a final version of the FY 2010 budget and supported its presentation to the Board of Trustees at the Board's May meeting.

UWW: Beginning in early December, IPPC worked together with CEPP on a process for bringing a joint motion to close the UWW program to the faculty for a vote. Considerable time and care was devoted to this work, and a final joint motion was approved by IPPC at the January 30 meeting. Support for the joint motion grew from the unanimous agreement of IPPC members that they could not support the proposal for restructuring UWW contained in the final report of the UWW Working Group. The joint CEPP-IPPC motion was brought to the faculty at its February 6 meeting and passed at the February 27 meeting. At its March 20 meeting, IPPC discussed steps that must be taken as part of the process of implementing the faculty's recommendation to the President.

Implementation of Optimization: How rapidly should the college attempt to achieve its targeted Net Fiscal Enrollment (NFE) of 2280 on-campus students? ¹ This question was discussed by IPPC several times throughout the year. First, at the September 12 meeting, IPPC unanimously supported the Cabinet's recommendation that efforts to complete the unfinished "third leg" of the previous enrollment optimization study be deferred for the current academic year. Then, as part of its budget planning process, IPPC agreed to support enrollments of 75-100 above the optimum 2280 for FY 2010-FY 2014.

Capital Facilities Planning Process: At its October 10 meeting, IPPC reviewed a draft document entitled "Proposed Major Capital Project Planning Process" and discussed how and when this process would be implemented. It was IPPC's consensus that the document as a whole articulated an appropriate planning process; IPPC further recommended that the Space Planning Working Group be constituted in 2008-09 as a task force or pilot project to be formalized (with any adjustments as appropriate) at the end of 2009-2010 academic year.

Committee on Intercultural and Global Understanding (CIGU): CIGU was made a part of the IPPC structure, and amendments to IPPC's Operating Code to reflect its addition were endorsed at the October 24 meeting.

Reports, Updates, and Other Business

Enrollment Updates: Dean of Admissions and Financial Aid Mary Lou Bates reported on the Class of 2012 on September 12 and on the results of the Early Decision I round on November 21. She presented a final enrollment update for the class of 2013 on May 1.

Case Center/Ladd Hall: IPPC received the report of the Case Center/Ladd Hall Task Force on October 10. President Glotzbach has asked Dean Calhoun to play a coordinating role in considering the Task Force's recommendations and how to move forward. She has scheduled a meeting with Task Force members to hear from them directly and to outline an appropriate process.

Construction Projects: Beginning on Oct 10, Mike West reported on various construction projects throughout the year, including progress on the Zankel Music Center's construction, Kimball Hall residence renovations, and planning for Scribner Village replacement.

Community Input for Cost-Saving Measures: On November 21, IPPC reviewed plans for seeking community input on cost-saving measures that the College might undertake. Community responses to this initiative were reviewed at the meetings of January 30 and March 20.

Faculty/College Governance: On October 24, Professor John Brueggemann, Chair of the Faculty Executive Committee, updated IPPC on work that FEC is doing related to

¹ NFE represents a financial measure of enrollments, as opposed to headcount.

concerns about faculty service and, in particular, faculty participation on governance committees.

Responsible Citizenship Task Force: David Karp, Interim Associate Dean of Student Affairs, and Paty Rubio, Associate Dean of the Faculty, were present to discuss the draft report from the Responsible Citizenship Task Force, “Civic Engagement at Skidmore: A Status Report” at the February 27 meeting.

Reports on Board of Trustees Meetings: These reports were received on November 3 and February 27.

SGA Reports: IPPC received reports from SGA on several occasions regarding a variety of topics including the following: proposed changes to the SGA constitution, changes to the ways in which SGA appoints its representatives to IPPC, and dissolution of the Pavilion Corporation (owner of Falstaff’s).

IPPC Vice-Chair for 2008-09: FEC and the President recommended that Adrienne Zuerner serve as the Vice-Chair of IPPC for 2009-10.

On behalf of the full IPPC, the co-chairs are pleased to extend thanks to Barb Krause for her expert staffing of the committee this year.

Respectfully submitted,

Philip A. Glotzbach, Chair
Susan Bender, Vice-chair

IPPC Membership 2008-2009

Chair	Philip Glotzbach, President
Vice-chair	Susan Bender, Anthropology (2009)
Members by Position	<p>Mary Lou Bates, Dean of Admissions and Financial Aid</p> <p>W. Rochelle Calhoun, Dean of Student Affairs</p> <p>Michael Casey, Vice President for Advancement</p> <p>Winston Grady-Willis, Chair, CIGU</p> <p>Ann Henderson, Registrar & Director of Institutional Research</p> <p>Susan Kress, Vice President for Academic Affairs</p> <p>Kim Marsella, Environmental Studies, Campus Environment Committee (fall)</p> <p>Erica Fuller, Campus Environment Committee (spring)</p> <p>Dan Nathan, American Studies, and Chair, Committee on Educational Policies and Planning</p> <p>Muriel Poston, Dean of the Faculty</p>

	Jeffrey Segrave, Dean of Special Programs Justin Sipher, Chief Technology Officer Michael West, Vice President for Finance & Administration
2009	Mark Huibregtse, Mathematics and Computer Science Barbara McDonough, Support Staff Representative Jacqueline Shydrowski '09, SGA president Robert Hill '09, SGA representative (fall) Alexandra Stark, SGA representative (spring)
2010	Sue Bender, Anthropology, Faculty Representative Mary Cogan, Administrative/Professional Representative

IPPC Membership 2009-10

Chair	Philip Glotzbach, President
Vice-chair	Adrienne Zuerner, Foreign Languages and Literatures (2012)
Members by Position	Erica Bastress-Dukehart, History, and Chair, Committee on Educational Policies and Planning Mary Lou Bates, Dean of Admissions and Financial Aid W. Rochelle Calhoun, Dean of Student Affairs Michael Casey, Vice President for Advancement Winston Grady-Willis, Chair, CIGU Ann Henderson, Registrar & Director of Institutional Research Susan Kress, Vice President for Academic Affairs Kim Marsella, Environmental Studies, and Chair, Campus Environment Committee Muriel Poston, Dean of the Faculty Jeffrey Segrave, Dean of Special Programs Justin Sipher, Chief Technology Officer Michael West, Vice President for Finance & Administration
2010	Susan Bender, Anthropology, faculty representative (spring) Timothy Harper, Management & Business, faculty representative (fall) Mary Cogan, administrative/professional representative Raina Bretan '10, SGA president James Welsh '10, SGA vice president for financial affairs
2011	Hugh Foley, Psychology, faculty representative
2012	Anne Petruzzelli, support staff representative