

## Annual Report for the Institutional Review Board FY 2016

This report describes the activities of the Institutional Review Board (IRB) beginning June 1, 2015 and ending May 31, 2016 (FY 2016).

As shown in Table 1, 50 new protocols were submitted to the IRB during FY 2016. Most proposals were classified as expedited (50%) or exempt (40%). Two protocols (4%) were received but determined not to constitute human subjects research. Three protocols (6%) were reviewed and returned to the investigator with suggested edits, but as of May 31, 2016, have not been approved. No new protocols required full-board review by the IRB.

**Table 1. IRB Protocol Classification during FY 2016**

<b>Classification</b>	<b>Summer 2015</b>	<b>Fall 2015</b>	<b>Spring 2016</b>	<b>Total</b>
Full Board	0	0	0	0
Expedited	6	10	9	25
Exempt	3	10	7	20
Not Human Subjects Research	1	1	0	2
Awaiting Revisions	1	0	2	3
<b>Total</b>	<b>11</b>	<b>21</b>	<b>18</b>	<b>50</b>

As shown in Table 2, IRB protocols were submitted by 18 departments, programs, and/or offices. Departments that submitted protocols most frequently include Government, Health and Exercise Sciences, and Psychology.

**Table 2. IRB Protocols Submitted by Department / Program / Office during FY 2016**

<b>Department / Program / Office</b>	<b>Summer 2015</b>	<b>Fall 2015</b>	<b>Spring 2016</b>	<b>Total</b>
Admissions & Financial Aid	1			1
Anthropology	1	1	1	3
Biology			1	1
Chemistry			1	1
Dance		1		1
Education Studies		1		1
English			1	1
Environmental Studies		3		3
Government		4	2	6
Health & Exercise Sciences	1	2	3	6
History	1			1
Institutional Research		1		1
Management & Business	1	1	1	3
Math & Computer Science		2		2
Physics		1		1
Psychology	5	4	6	15
Social Work			1	1
Sociology	1		1	2
<b>Total</b>	<b>11</b>	<b>21</b>	<b>18</b>	<b>50</b>

As shown in Table 3, the IRB evaluated and approved 19 amendments to previously approved protocols.

**Table 3. Number of Amendment Requests Approved during FY 2016**

	Summer 2015	Fall 2015	Spring 2016	Total
IRB Amendment Requests	7	4	8	19

Anita Miczek, the IRB Coordinator, managed the process of securing Continuing Reviews for all active expedited and full-board review protocols (71 protocols) prior to their renewal date.

No adverse incidents were reported to the IRB.

Membership and support staff members for the IRB are listed in Table 4. Casey Schofield (Psychology) completed a three-year term serving as an IRB committee member on December 31, 2015 and was replaced by Andrew Lindner (Sociology). The IRB membership was re-registered to reflect this change.

**Table 4. Members and Support Staff of the IRB**

June 1, 2015 – December 31, 2015	January 1, 2016 – May 31, 2016
Mary Hoehn, Chair (Sponsored Research)	Mary Hoehn, Chair (Sponsored Research)
Lisa Christenson (Institutional Research)	Lisa Christenson (Institutional Research)
Andy Demaree (Counseling Center)	Andy Demaree (Counseling Center)
Kurt Freeman (Community-at-Large Member)	Kurt Freeman (Community-at-Large Member)
Stephen Ives (Health & Exercise Sciences)	Stephen Ives (Health & Exercise Sciences)
Casey Schofield (Psychology)	Andrew Lindner (Sociology)
Bill Tomlinson, (Sponsored Research, Ex-Officio member)	Bill Tomlinson, (Sponsored Research, Ex-Officio member)
Anita Miczek (IRB Coordinator)	Anita Miczek (IRB Coordinator)

Respectfully submitted,



Mary Hoehn, IRB Chair