

Annual Report for the Institutional Review Board – FY24

This report describes the activities of the Institutional Review Board (IRB) beginning June 1, 2023 and ending May 31, 2024 (FY24).

As shown in Table 1, 70 new protocols were submitted to the IRB in FY24. Of these 70 protocols, 24 were classified as expedited (34.29%) and 40 were classified as exempt (57.14%). Two protocols were classified as Not Human Subjects Research (2.86%), and 4 protocols (5.71%) were submitted but later withdrawn.

Table 1. IRB Protocol Classification in FY24

Classification	Summer 2023	Fall 2023	Spring 2024	Total
Full Board	0	0	0	0
Expedited	8	4	12	24
Exempt	3	20	17	40
Not Human Subjects Research	0	0	2	2
Withdrawn	1	0	3	4
Total	12	24	34	70

As shown in Table 2, IRB protocols were submitted by 16 departments, programs, and/or offices in FY24. Departments that submitted protocols most frequently included Psychology, Political Science, Health and Human Physiological Sciences, and Gender Studies.

Table 2. IRB Protocols Submitted by Department / Program / Office in FY24

Department / Program / Office	Summer 2023	Fall 2023	Spring 2024	Total
Advancement	0	1	0	1
Biology	1	0	0	1
Chemistry	0	2	0	2
Dance	2	1	0	3
Economics	0	2	0	2
Education Studies	1	1	0	2
Environmental Studies and Sciences	0	1	0	1
Gender Studies (<i>1 withdrawn</i>)	0	0	5	5
Health and Human Physiological Sciences (<i>2 withdrawn</i>)	1	1	5	7
Institutional Research	0	2	0	2
Management and Business	0	1	0	1
Political Science (<i>1 withdrawn</i>)	0	2	13	15
Psychology	6	7	9	22
Social Work	1	0	0	1
Sociology	0	0	2	2
World Languages and Literature	0	3	0	3
Total	12	24	34	70

As shown in Table 3, of the 70 protocols received in FY24, 43 involved student investigators.

Table 3. IRB Protocols Involving Student Investigators in FY24

Department / Program / Office	Summer 2023	Fall 2023	Spring 2024	Total
Biology	1	0	0	1
Dance	2	1	0	3
Economics	0	1	0	1
Environmental Studies and Sciences	0	1	0	1
Gender Studies (<i>1 withdrawn</i>)	0	0	5	5
Health and Human Physiological Sciences (<i>1 withdrawn</i>)	1	1	4	6
Political Science (<i>1 withdrawn</i>)	0	1	12	13
Psychology	4	4	4	12
Sociology	0	0	1	1
Total	8	9	26	43

As shown in Table 4, the IRB reviewed and approved 40 amendment requests to previously approved protocols in FY24.

Table 4. Number of Amendment Requests Approved in FY24

	Summer 2023	Fall 2023	Spring 2024	Total
IRB Amendment Requests	5	12	23	40

Continuing Review Forms were sent to investigators for 14 protocols classified as expedited and full-board that were approved prior to January 21, 2019 (those approved after January 21, 2019 do not require continuing review). Nine protocols received approval to remain active, while 5 protocols either received approval to be closed or were administratively closed due to non-response by the PI.


No adverse events or protocol violations were reported to the IRB in FY24.

Membership for the IRB during FY24 is listed in Table 5.

Table 5. IRB Members

June 1, 2023 – May 31, 2024
Abigail Caldwell, Ad-hoc Member for protocols involving DXA technology (Health Services)
Mike Dunn (Management and Business)
Pat Fehling (Health and Human Physiological Sciences)
Rachel Mann-Rosan (Psychology) (<i>Fall 2023 semester</i>)
Mary Hoehn, Chair (Sponsored Research)
Luc LaFreniere (Political Science)
William Tomlinson, External Community Member

Respectfully submitted,


Mary Hoehn, IRB Chair