TO: STUDENTS TAKING MUSIC LESSONS
FROM: MUSIC DEPARTMENT CHAIR

1. Private lessons at Skidmore are offered under the courses MP281, MP281x, MP381, and MP381x. Enrollment follows the same formal registration procedures required for any academic course. Most students will register for MP 281 (45-minute lessons) or MP281x (60-minute lessons), under the appropriate section number for the instrument/instructor. (Only after having completed four semesters of lessons on the same instrument, or voice, may a student register for MP 381 or MP381x.)

2. Private music lessons may be taken for academic credit (two semester-hours), or audited. Students enrolled for credit must perform a 10-minute performance jury during the regular exam period at the end of each semester.

3. Scheduling of lessons should be arranged directly with instructors. Some areas of instruction may require an audition or an interview. Students wishing to take lessons should be aware of the fact that waiting lists in some areas are common and there is no guarantee that a lesson space will be available to you in any given semester. The best advice is to check with an instructor as early as possible to see if lesson slots will be available.

4. **All students taking private instruction on an instrument, in voice, or jazz improvisation will be charged a fee of $780.00 for 45-minute lessons or $1,040.00 for 60-minute lessons, per term. The fee is charged whether the lessons are taken for credit or audited.**

5. Music Majors are eligible to have the lesson fee waived for up to four 45-minute lessons, to facilitate completion of the Major's requirements for private music instruction. ***This only applies to the fee charged for 45-minute lessons;*** and must be on the same instrument for each of those semesters; students taking 60-minute lessons will be responsible for the $260.00 difference in the fee. The waiver is applied once the student has filed the Declaration of Major form with the department and the Registrar. This should be done at the start of a semester so that a bill is not created, otherwise it goes into effect the succeeding semester.

6. If it is impossible for you to attend a lesson because of illness or other circumstances beyond your control, you must notify the instructor or the Music Department Office, ext. 5320, at the earliest possible moment. Read the department policy for missed lessons in the Performance Handbook (viewable on-line on the department webpage) and in your instructor's syllabus.

7. **IMPORTANT-PLEASE NOTE**** You may add or drop lessons until the add-drop period ends. If you drop lessons before receiving three lessons, you will only be billed for the lessons you received. After that, you will be charged for the complete semester of lessons, regardless of the number of lessons you attended; in that case, any lesson scholarship or other fee waiver will be revoked and you will be responsible for payment in full. If you are receiving a lesson waiver/lesson scholarship that depends on you being enrolled in an ensemble or other Music course for eligibility, you will lose that scholarship if you drop the ensemble or other Music course. In this case, you will be responsible for paying the entire cost of your lessons.

8. **Having read the paragraphs above, sign below and upload this letter to the Private Lesson Request form. Your signature serves as a contract between you and your instructor.**

rev 10/2024

_____
Your signature