SKIDMORE
COLLEGE

SAFETY REQUIREMENTS FOR CONTRACTORS

It is the policy of Skidmore College to provide contractors with a clear and concise understanding of the safety requirements and responsibilities of contractors while working at Skidmore College properties.

The purpose of this policy is to assure security is maintained on campus and to reduce exposures that cause personal injury, property damage, and liability losses due to construction, renovation and demolition of College owned buildings and facilities.

1. The contractor shall ensure proper safety precautions are followed in accordance with OSHA's Code of Federal Regulations.
2. The contractor shall keep the job site free from safety and health hazards and ensure that its employees are competent and adequately trained in all safety and health aspects of the job.
3. The contractor shall have proper first aid supplies available on the job site.
4. The contractor shall promptly notify the Skidmore's Campus Safety at (518) 580-5566 of any OSHA reportable injuries occurring to any person that may arise during the work performed on the job site.
5. Contractor workers shall not use, be under the influence of, or have in their possession any alcoholic beverage or illegally obtained drug, narcotic or other substance.
6. Personal Protective Equipment (PPE) to be worn by Contractor's employees – Proper PPE Suitable by Job Task:
    a. Protective head gear (hard hats)
    b. Eye protection
    c. Safety shoes or boots
    d. Work gloves
    e. Hearing protection
    f. Lock out/Tag out
    g. Confined-space entry equipment with proper permit
    h. Fall protection
    i. Welding and Hot Work
7. All heavy equipment provided or leased by the contractor shall be equipped with audible backup warning devices.
8. If Skidmore College has given the contractor permission to use equipment on any of Skidmore's properties, the contractor shall ensure that all of its equipment is properly maintained and in good working order, and the operators are trained to operate the equipment correctly, and in a safe manner.
9. The contractor shall be responsible for the removal and/or disposal of hazardous waste generated from the project. Hazardous waste generated from the project must be removed and disposed of in accordance with EPA regulations.
10. Barricades shall be used wherever necessary for the physical protection of people or property, or as required by code or regulation.
11. ACTIVITIES IMPACTING AIR QUALITY – Many construction-related activities generate and disperse contaminants that adversely impact indoor air quality. The contractor shall eliminate or minimize any potential contaminant/physical agent exposures via engineering controls, use of plastic sheeting, use of least toxic materials suitable for the application, etc. ***It is the responsibility of the Contractor to communicate with the College Project Manager to implement effective strategies to eliminate occupant exposure.***
12. HAZARD COMMUNICATION – Maintain and have accessible copies of SDS for hazardous chemicals brought onto College property. Before use, forward SDS's of any hazardous material to the Environmental Health & Safety Officer (mdugas@skidmore.edu, or fax (518) 580-5880 for review. Contractor must also maintain an effective Hazard Communication program. Skidmore College's SDS information is located at North Hall, Facilities Services.
13. EXCAVATION WORK – Contractors conducting excavation work (drilling, digging, trenching, etc.) shall follow State legal requirements, including Dig Safely NY, Building Code Requirements and OSHA Standards.

Contractors will be responsible for complying with the above guidelines and for communicating this policy to their employees and subcontractors. This includes the implementation of policies and procedures including education of employees. All work shall be performed in accordance with all applicable laws and regulations.

I have read Skidmore College "Safety Requirements for Contractors" and will abide by these guidelines while performing any work at any of Skidmore College owned or operated properties.

_____	_____	
COMPANY	ADDRESS	
_____	_____	_____
AUTHORIZED REPRESENTATIVE	SIGNATURE	DATE