

## Kendra Nelson

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**From:** Kendra Nelson  
**Sent:** Friday, June 26, 2026 9:42 AM  
**To:** Kendra Nelson  
**Subject:** London FYE Pre-Departure Newsletter #3 - What should you be doing now?



### **London is calling! What should you be doing now?**

This week's London FYE pre-departure newsletter focuses on your London to do list! By now, you should realize there is a lot to do before the start of the semester, from navigating multiple portals, to managing various due dates, booking your flight and more. Deadlines are coming up fast, so review the information below to make sure you know what's due and when!

### **Save the Date - Virtual Pre-departure Orientation Meeting**

#### **Zoom Session - Virtual Pre-departure Orientation**

for London students and families

**Monday, August 10th @ 6:00-7:30 pm EDT**

*Zoom link will be provided closer to the date; Meeting will be recorded.*

### **Upcoming Dates & Deadlines for London FYE**

- **July 1** - Deadline for most forms in the OCSE portal including:
  - Signature documents reviewing OCSE policies and procedures
  - OCSE Health Assessment form
  - OCSE Mental Health Clearance form

- Parent/Guardian Acknowledgement Form
- **July 15** - Submit forms in CEA CAPA portal\*
- **July 15** - Submit flight itinerary to CEA CAPA\*
- **July 15** - Upload a copy of your UK ETA confirmation in OCSE portal
- **July 15** - Submit Skidmore College [health forms required for all incoming first year students](#) to Health Services
- **August 1** - [Upload a photo](#) for your Skidmore ID
- **August 10th** - Virtual Pre-departure Orientation for students and families, 6:00-7:30 pm EDT, Zoom. *Zoom link will be provided closer to the date.*

### Info for confirmed London students

## What else should I be doing?

### Book your flight

Students are required to book and pay for their own flight to London. By now, you should have at least starting looking at flight options or you may have already booked your flight. For tips on booking your flight, please see [eNewsletter #1](#).



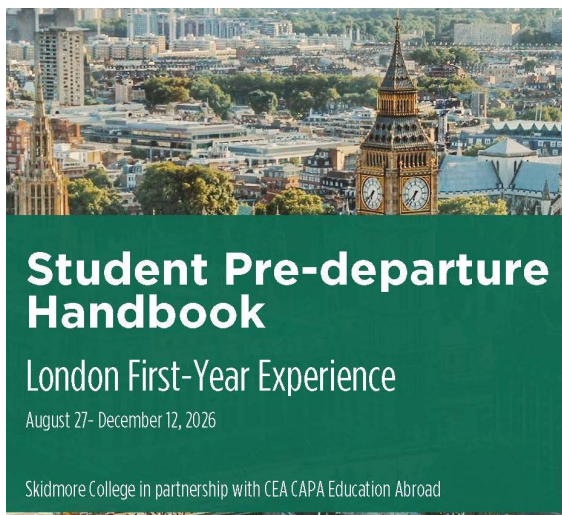
### Apply for your UK Electronic Travel Authorization (ETA)

All students are required to [apply for an ETA](#) to enter the UK. The easiest way to apply for an ETA is to download and apply through the UK ETA App. You must have a valid passport to apply for an ETA. London FYE students do not apply for a UK student visa - they only need the ETA.



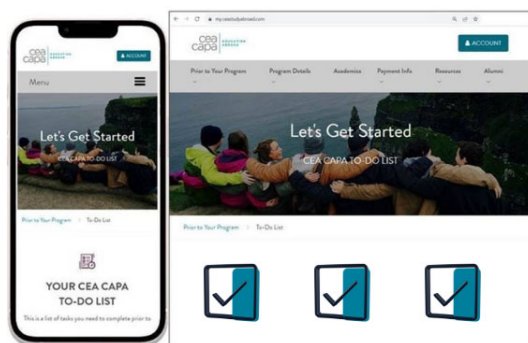
## Review the Student Pre-departure Handbook

Log-in to your account in the [OCSE portal](#) to view the handbook (in the learning content section). There are details about the residence hall, your London neighborhood, cell phones, packing, and more.



## Activate your account with Skidmore's partner in London, CEA CAPA

Check your Skidmore email for a message from Marie Macdonald at CEA CAPA with instructions to activate your CEA CAPA account. Use your Skidmore email to reset the password and then click on your to-do list to submit your CEA CAPA portal tasks by July 15th.



## Need help?



Reach out to Kendra Nelson, the London FYE Program Manager, if you want to meet this summer. Kendra can help you review your to do list, answer questions about London and connect you to campus resources!

### Book an appointment

*If none of the days/times listed work for you to meet, email Kendra to find a time that works!*

**You can expect a London FYE pre-departure email approximately every 2 weeks throughout the summer.**

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**#globalskidmore**

