

SEE-Beyond guidelines for the GERMAN PROGRAM of the Department of Foreign Languages & Literatures at Skidmore College

Faculty members of the German Program will nominate **one German Studies student** to be selected as recipient of one of the SEE-Beyond awards each year. Eligibility guidelines as well as application criteria are based upon those specified on the SEE Beyond Award webpage at <http://www.skidmore.edu/see-beyond/about.php> . The German Program prefers to nominate students majoring in German, but will also support students with a minor in German.

Students should ideally be in their **sophomore or junior year** at Skidmore when applying for the award. Applicants must demonstrate **adequate command of the German language** required for their summer-project in a German-speaking country that lasts from 6 to 10 weeks. Faculty members in the German Program will help applicants every step of the way, from planning and finding the right location in either Germany, Austria, or Switzerland, to corresponding with and applying to prospective sponsors, to completing the application process for the SEE Beyond Award here on campus.

Essential for the application process is the applicant's **2 to 3 page essay** in which he or she describes in detail the reasons for choosing this particular project, the specific nature of the project, how the project is connected to their major field of study, and how it will potentially benefit their future professional life. The essay will be written in German (intended for the sponsor in the German-speaking location) and in English (for the application here at Skidmore).

Applicants furthermore need to include an **official acceptance letter from the project-sponsor or supervisor** confirming the nature of the project as well as stating their support for the applicant's learning goals (as described in the essay).

For questions, please contact Prof. K. Hamm-Ehsani khammehs@skidmore.edu.

Please note, internet links may change over time—if direct links below do not work, try searching keywords, such as ‘internships,’ ‘summer,’ or ‘research,’ with the following organizations.

A. The following are potential links of **work or research Internships (Praktika)** that might be helpful to interested students of German:

1. <http://culturalvistas.org/programs-for-students-and-professionals/internships-abroad/internship-program-in-germany>; Cultural Vistas internship placements are available in a variety of fields, including, but not limited to business, engineering, finance, tourism, IT, media/communications, international relations, the nonprofit sector, German studies and economics.
2. <http://www.cdsintl.org/cbyx/index.htm>; Congress-Bundestag Youth Exchange for Young Professionals for Cultural Vistas; applicants from a wide range of fields and backgrounds; applicants in business, engineering, technical, vocational, and agricultural fields are especially encouraged to apply;

3. <https://www.daad.de/deutschland/in-deutschland/arbeit/en/9149-completing-an-internship/>; DAAD, German Academic Exchange Service; general information on internships, including visa information, with links;
4. <https://www.daad.de/rise/en/>; DAAD, German Academic Exchange Service; summer **research internship** program for undergraduate students from the United States, Canada and the UK in the fields of biology, chemistry, physics, earth sciences and engineering;
5. http://www.praktikum-service.de/Praktika_Index.php; for search in various branches;
6. <http://www.bmwgroup.com/com/en/karriere/studierende/praktika-und-werkstudenten/index.html>; BMW Group; depending on your degree course you can complete internships in a variety of fields. By being involved in ongoing projects you are able to gain valuable technical expertise and hands on project experience - in development and production, but also in administration, purchasing, sales/marketing, human resources, press and public relations or finance.
7. <http://www.internships-4u.com/content/germany/germany.htm> Internship search engine (charges fees);
8. <http://www.meinpraktikum.de>; Internship search engine-find the internship you want in the city you like;
9. <http://www.praktika.de/>; Internship search engine- find the internship you want in the city you like;
10. http://www.arbeitsagentur.de/nr_655164/Dienststellen/besondere-Dst/ZAV/praktikum/praktikum-deutschland-text.html The Federal Employment Agency (Bundesagentur für Arbeit - BA) is the largest provider of labour market services in Germany. It has a network of more than 700 agencies and branch offices nationwide.
11. <http://www.arbeitsagentur.de/zentraler-Content/Veroeffentlichungen/Merkblatt-Sammlung/MB-ZAV-Praktikazulassung-AG-Info.pdf> *Bundesagentur für Arbeit*; legal questions; visa, work permit etc.; forms;
12. <http://www.steuben-schurz.org/usa-interns/>; The German-American Internship Program was founded by the Steuben-Schurz-Gesellschaft e.V. and the U.S. Consulate General Frankfurt. Employers strengthen the transatlantic program and intercultural understanding by providing study-related internships to German and US students.

13. http://www.steuben-schurz.org/cms/upload/downloads/usa-interns/2012-08-26_SSG-USA-Interns-Lodinsky.pdf; Steuben-Schurz-Gesellschaft – USA Interns; example of an American student majoring in “International Relations” completing an internship in Germany, titled “ My Berlin summer internship with the German Foreign Ministry (Auswärtiges Amt)”;
14. <http://www.amchaminternship.org/>; AmCham Germany and BridgehouseLaw have established the Internship Program to enable American students to spend time in Germany during the career planning phase of their early lives; three month internships with a host company in different fields of the economy.
15. <http://www.us.schott.com/english/jobs/germanyinternship.html>; SCHOTT Summer Internships; summer internship opportunities are available to U.S. students in engineering, information technology, and the physical sciences, either at our global headquarters in Mainz, Germany or at one of their other manufacturing facilities in Germany.
16. <http://export.gov/germany/Internship/index.asp>; The US Commercial Service Germany offers internship opportunities throughout the year at the U.S. Embassy in Berlin and the U.S. Consulates General in Duesseldorf, Frankfurt and Munich; requires passing a US government background check.
17. <http://www.urop-germany.de/>; UROP International is designed for students from North American Universities who wish to gain **research experience** by conducting research projects at RWTH Aachen University. It takes place during the summer months each year, between May and the end of July. The program is specifically designed for students who wish to attain hands-on experience in fundamental research at one of the top universities of science and technology worldwide. UROP International offers undergraduate students the unique chance to conduct their own research project, thus actively experiencing what research is like at an early stage of their academic career. While pursuing their projects, students are mentored and supervised by the excellent research staff of the host institute at RWTH Aachen University. Besides obtaining research experience, the students participate in German language training and workshops on intercultural and research-related issues. Project fields range from Architecture, Landscape Architecture and Planning, Urban Planning, Agronomy, Geography, Biology, Biomedical Engineering, Biotechnology, Molecular Biotechnology, Chemistry, Chemical Engineering, Business Administration, Computer Science, Computational Engineering Science, Mathematics, Medicine, Physics, Petrophysics, Psychology, Sociology, to Textile and Clothing Technology.
18. <http://www.green-in-berlin.de/green-jobs/studi-jobs/>; Internships for students in the fields of Environmental and Nature Protection, Renewable Energies, Sustainability, Corporate Social Responsibility and more in and around Berlin.