

1. All group members must complete the Apartment Application to confirm Group Formation. Progress through the following:

Academic Year 2020 - 2021

- [Housing Selection Proxy](#)
- [On Campus Housing Application: You submitted a complete application on 5/6/2020 11:50 AM.](#)
 - [Edit my 2020-21 On Campus Application](#)
 - [Roommate Finder Application](#)
- [Special Interest Housing Application](#)
: You have not applied. Please click on the above link to complete this application.
- [Off-Campus Address Submission Form](#)
: You have not applied. Please click on the above link to complete this application.
- [NEW Apartment Selection Application](#)
: You have not applied. Please click on the above link to complete this application.

Apartment Selection Application

Test5 Res5 (999999905)

While we regret having to begin our process again, we are hoping to keep it as simple as possible.

Here are some reminders about apartment selection:

- Only those in the Classes of 2022 and 2021 are eligible for apartments in Northwoods Village and Sussman F-L
- Those in the Class of 2023 are only eligible for apartments in Sussman A and B, when in a group with those in the Classes of '22 and '21. No groups consisting of all Class of 2023 members will be accepted.
- If you wish to make changes to your apartment application, you may Resubmit the Apartment Application on this web page. After the deadline, a new Regroup Application must be submitted

Below is a timeline of the process:

- Apartment Applications are due by 8:30 AM EST on Monday, July 13.
- Apartment Selection times will be released on Tuesday, July 14.
- Apartment Selection for 4.0 (all Senior) groups will be on Wednesday, July 15.
- Regroup Applications will be due by 11:59 PM EST on Wednesday, July 15.
- Apartment Selection for 4.0 Regroups will be in the afternoon on Thursday, July 16.
- Apartment Selection for 3.8 - 3.3 groups will be on Friday, July 17, and may continue into Saturday depending on the number of groups interested.
- Regroup Applications for 3.8 - 3.3 groups will be due by 12:00 PM EST on Sunday, July 19.
- Apartment Selection for 3.8-3.3 Regroups will be in the afternoon on Monday, July 20.
- Apartment Selection for 3.3 - 2.1 groups will be on Tuesday, July 21.

This is a non-binding application. By clicking "I agree" below, you are acknowledging having read the above information.

Housing Contract

Test5 Res5 (999999905) > [Apartment Selection Application](#)

This is an application only and is non-binding. At this step in the process, you are indicating interest in an Apartment; however, you are not guaranteed a space and therefore are not obligated to select an apartment. You may withdraw your application at any time during the process and choose to participate in an alternate housing selection process (ex. Off-campus selection, special interest, etc.)

When you select your housing for the 2020 - 2021 academic year, you will be required to sign the housing contract below. After selecting and confirming your housing assignment for the 2020 - 2021 academic year, you are committed to it for the full year and **do not have the ability to choose to live off campus**. We wanted to provide students with the opportunity to preview the housing contract and understand the obligations prior to their selection time. Please review the contract below.

Housing Contract

Students who select housing through our housing selection process are selecting for the full academic year. By finalizing housing selection, students commit to remaining on campus for the academic year. Limited exceptions to this contract include leaves of absence, study abroad, withdrawals, and changes in circumstance, which allow for an Off Campus Appeal.

Primary Group Contact

Test5 Res5 (999999905) > Housing Contract

Primary Group Contact

Please enter the name of the group member who will be the Primary Group Contact. We prefer that this is the student who will be selecting the apartment, typically the student with the best lottery number. If you will be the Primary Group contact, please enter your own name.

Please ensure that you enter the name of a group member and **not** a proxy.

Please enter the student's full name.

* Who will be the primary contact for your group, preferably the person who will physically select? Please use the full name. t-res5

Next >

2. If you are the first group member to submit an application you will see the following screen. If you are not the first group member, please scroll to step 3.

Please enter the names of your group members.

Group Definition: Test Group

Group Members					
	Name	Email	Class	Gender	Status
Delete	Test5 Res5	t_res5@skidmore.edu		Female	Accepted

Find By Last, First Lookup

Save

Cancel

Back

2a. Search by Last Name. You can include a first, or even portion of a first name. Clicking a name will add them to your group.

Please enter the names of your group members.

Group Formation

Group Definition: Test Group

Group Members					
	Name	Email	Class	Gender	Status
Delete	Test5 Res5	t_res5@skidmore.edu		Female	Accepted

Find By Last, First res Lookup

Test1 (res) Res1 (t_res1@skidmore.edu)
Test2 (res) Res2 (t_res2@skidmore.edu)
Test3 (x) Res3 (t_res3@skidmore.edu)
Test4 (Test4) Res4 (t_res4@skidmore.edu)

Cancel

Save

Cancel

Back

2b. You cannot save until you have a minimum of 3 group members.
Remember only students in the Classes of 21 and 22 are eligible for 3-person apartments.

Please enter the names of your group members.

Group Formation

Group Definition: Test Group

Group Members					
	Name	Email	Class	Gender	Status
Delete	Test5 Res5	t_res5@skidmore.edu		Female	Accepted
Delete	Test4 Res4	t_res4@skidmore.edu		Female	Pending

Find By Last, First [Lookup](#)

[Save](#) [Cancel](#)

[Back](#)

2c. If someone is already in a group, when you click their name they won't pop into the group members box.

⌵ Please correct the following:

- The selected patron is already a member of a group for this group definition.

Group Formation

Group Definition: Test Group

Group Members					
	Name	Email	Class	Gender	Status
Delete	Test5 Res5	t_res5@skidmore.edu		Female	Accepted
Delete	Test4 Res4	t_res4@skidmore.edu		Female	Pending

Find By Last, First [Lookup](#)

[Save](#) [Cancel](#)

[Back](#)

2d. Once you finish adding to you group, click Save.

Group Definition: Test Group

Group Members					
	Name	Email	Class	Gender	Status
Delete	Test5 Res5	t_res5@skidmore.edu		Female	Accepted
Delete	Test4 Res4	t_res4@skidmore.edu		Female	Pending
Delete	Test Regis	registrar@skidmore.edu		Female	Pending

Find By Last, First Lookup

Save Cancel
Back

3. If someone from your group has already submitted an application and indicated you, you will only need to click Accept or Reject to join or reject the group.

Please enter the names of your group members.

Group Definition: Test Group

Group Members for Group ID 7				
Name	Email	Class	Gender	Status
Test Regis	registrar@skidmore.edu		Female	Pending
Test4 Res4	t_res4@skidmore.edu		Female	Pending
Test5 Res5	t_res5@skidmore.edu		Female	Accepted

Accept Reject
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4. Click I Agree to complete your application. Do not forget to submit an On Campus Housing Application.

Submit Application

Test5 Res5 (999999905) > Apartment Selection Application > Group Formation

To complete this application, please click "I agree." You must click "I agree" to submit the application and be able to participate in the Apartment Selection process.

Application Complete

Test5 Res5 (999999905)

You have completed your 2020 - 2021 Apartment Application. You will receive an email shortly in your Skidmore email confirming completion of this application. If you do not receive an email, or if you have any other questions, please contact the Office of Residential Life at 518-580-5765.

Only Regroup applications will be permitted after Monday, July 13, and those groups will select during the appropriate Regroup selection time.

5. After you have submitted, you can click on the Apartment Application link and scroll down to see the status of your group.

Group Formation for Group ID 7 (Status: Incomplete)

Please enter the names of your group members.

Last Name	First Name	Middle Name	Email	Status
Res5	Test5		t_res5@skidmore.edu	Accepted
Res4	Test4		t_res4@skidmore.edu	Accepted
Regis	Test		registrar@skidmore.edu	Pending

6. You will also have the options to Cancel and Resubmit.

- [NEW Apartment Selection Application: You submitted a complete application on 7/8/2020 10:52 AM.](#)
 - [Cancel my Apartment Application](#)
 - [Resubmit NEW Apartment Selection Application](#)