

THIS FORM IS FOR VISITING AND PRE-COLLEGE STUDENTS. SKIDMORE STUDENTS **MUST** MAKE CHANGES ONLINE.  
Please refer to the [Summer 2026 Academic Calendar](#)

NAME:

ID#:

DATE:

**NOTE: This form will become part of your permanent record**

Prior to the published withdrawal deadline, students may request withdrawal without grade penalty from a course with the approval of the instructor and the Director of Summer Academics. A grade of “W” will appear as part of the transcript but will not be figured in the grade point average. Students receiving a grade of “W” are considered financially liable for that course, and the total number of registered credits for the summer term is not decreased. Students requesting a withdrawal should not stop attending class until official action has been taken.

## COURSE FROM WHICH STUDENT WISHES TO WITHDRAW WITHOUT GRADE PENALTY

Course #:

Course Title:

CRN#:

Course Session (select one): ☐ Session 1 ☐ Session 2 ☐ Session 3

Last date of attendance:

Reason for request to withdraw:

I understand that the course I am withdrawing will appear on my grade report with a “W”.

Signature of Student:

## REQUIRED SIGNATURES

Instructor Signature: *In lieu of signature, copy instructor in email*

Signature of Director of Summer Academics:

Date:

This form must be submitted on or before the last day of classes to Auden Thomas, Director of Summer Academics, at [athomas@skidmore.edu](mailto:athomas@skidmore.edu). Copy instructor in email.

Action of CAS: ☐ Approve ☐ Reject

Date:

Initials: